



*Department Monthly Report - November*

## Parks Department

Date	Dec-21
Contact	Ande Furrer
Summary	
1.	Parks Meetings = 4 Hours
2.	Installing balance beam = 5 Hours
3.	Spreading wood chips around balance beam = 2 Hours
4.	Measuring and calculating swing replacement in Glen Park = 2 Hours
5.	Discussing options for Glen Park hill and swing recurbing and cushioning = 2 Hours
6.	Reviewing minutes and agenda = 2 Hours
7.	Inspecting and communicating Centennial Park bulletin board = 1 Hour
8.	Inventory Winterfest Supply Inventory = 1 Hour
9.	Watershed work = 1 Hour
10.	Lights Contest, emails, social media, maps and delivering prizes = 17 Hours
11.	Lighting Contest Judging = 27.5 Hours
12.	Spreadsheets and emails = 4 Hours
13.	Holiday Light Maintenance= 1.5 Hours
14.	Fire works Meeting = 1 Hour
15.	Call and emails for playground material replacement = 1 Hour
	Total Volunteer Hours = 72 Hours

42 Valley Crescent. P. O. Box 208. Palmer Lake, CO 80133

Phone (719) 481-2953 Fax (719) 488-9305

Website: [www.townofpalmerlake.com](http://www.townofpalmerlake.com)