



## Board of Trustees Summary Sheet

	<b>Feb-Mar 2024</b>																																										
Title	<b>Administration</b>																																										
Date	3/28/2024																																										
Contact	Admin personnel																																										
Kiosk Revenue	<p>February Collections for the Kiosk / Transactions: 326</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">\$ 1,727.80</td> <td style="width: 40%;">Gross Collections</td> <td style="width: 10%;">(326 Transactions)</td> <td style="width: 40%;"></td> </tr> <tr> <td>\$ (97.80)</td> <td>Fees</td> <td></td> <td></td> </tr> <tr> <td>\$ (70.00)</td> <td>Monthly T2 Svc charge</td> <td></td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">\$ 1,560.00</td> <td>Net Collections - February</td> <td></td> <td></td> </tr> </table> <p>Collections 2024 YTD / YTD Transactions: 650</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">\$ 3,445.00</td> <td style="width: 40%;">Gross Collections</td> <td style="width: 10%;"></td> <td style="width: 40%;"></td> </tr> <tr> <td>\$ (195.00)</td> <td>Fees</td> <td></td> <td></td> </tr> <tr> <td>\$ -</td> <td>Supplies (Kiosk Paper)</td> <td></td> <td></td> </tr> <tr> <td>\$ (140.00)</td> <td>Monthly T2 Svc charge</td> <td></td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">\$ 3,110.00</td> <td>Net Collections</td> <td></td> <td></td> </tr> <tr> <td>\$ (335.00)</td> <td>Total Fees and Maintenance</td> <td>11%</td> <td></td> </tr> </table>			\$ 1,727.80	Gross Collections	(326 Transactions)		\$ (97.80)	Fees			\$ (70.00)	Monthly T2 Svc charge			\$ 1,560.00	Net Collections - February			\$ 3,445.00	Gross Collections			\$ (195.00)	Fees			\$ -	Supplies (Kiosk Paper)			\$ (140.00)	Monthly T2 Svc charge			\$ 3,110.00	Net Collections			\$ (335.00)	Total Fees and Maintenance	11%	
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Land Use permits issued	<p><b>February 2024</b></p> <p>Type: Single Family; Qty: 0          Other; Qty: 3          Total water taps issued: <b>1040</b></p>																																										

Business Licenses

BUSINESS LICENSE STATUS CHANGES BY BUSINESS TYPE	2024	2024
	Feb	Feb
Business Type	STR	other
New Licenses	0	3
Licenses Renewed	0	12
Licenses Expired	0	0
Businesses Closed	0	0
<b>CURRENT BUSINESS LICENSES BY BUSINESS TYPE</b> (New + Renewed)	44	156
<b>TOTAL CURRENT BUSINESS LICENSES</b> (New + Renewed)	200	

**SCHEDULED TO RENEW IN APRIL:**

BUSINESS NAME
Messenger International, Inc.
Pampered Paws Grooming
PBK Supply, LLC

Water Billing

Year	Month	# of Water Accounts	# of Gallons Sold	# of Shutoffs
2022	Jan-Dec	1015	41,405,900	11
2023	Jan-Dec	1018	44,855,150	7
2024	Jan	1019	3,498,000	0
	Feb	1019	3,031,550	0
	YTD		6,529,550	0

Grant Activity Updates

No new report

Staffing Activity

- Conditional offer made for Accounting Clerk
- Conditional offer made for Equipment Operator
- First calls with candidates for Deputy Town Clerk
- Working with recruitment service for temporary Public Works Supervisor
- Assembling assessment/plan for PD structure and Police Chief