



# Town of Palmer Lake

## *Board of Trustees Summary Sheet*

	<b>February 2024</b>
Title	<b>Public Works Monthly Report</b>
Date	3/28/2024
Contact	Dawn Collins
Summary	Roads graded as able (weather) Plowing and sanding ROWs after snowstorm Patched potholes as able (ground frozen) Tree trimming from ROW and lake area Emptied trash at Lake area Maintained area around the Town office and Town Hall Set up and tear down seating/tables at Town Hall as needed Attending TAC meetings (Collins) Assist with temporary easements for PLES project planning (Collins)
Training	
Other Activity	Conditional offer made to a second PW equipment operator <b>Note: No PW employee currently has a CDL (needed for equipment)</b>  Working with temporary recruitment of PW Supervisor