



## PLANNING COMMISSION

Wednesday, September 18, 2024 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### MINUTES

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**Call to Order.** Chair Ihlenfeld called the meeting to order at 5:02 pm.

**Roll Call.** Present: Lindsey Zapalac, Mark Bruce, Amy Hutson, Bill Fisher, Charlie Ihlenfeld. Excused: Tim Caves. Absent: Susan Miner.

#### Approval of Minutes

1. Minutes from August 21 Meeting. MOTION (Fisher, Hutson) to approve the minutes as presented. Motion passed 5-0.

#### Business Items

2. Review USPS Regulations Relating to Advertising on Mailbox/post. Review of the regulations took place. Collins noted that the information will be posted to the Town FAQ list on the website.
3. Reconsider a Sign Location for Med Spa. Ms Trina Shook stated that she will meet to review a new sign location next week and submit a new design. Discussion took place about the difficulty in/out of the drive with oncoming traffic. Collins will assist offline. An application will be brought back to the Commission for review of a new sign design and location.
4. Recommendations for Code Compliance Priorities. A general discussion took place about code compliance. Collins stated that concerns are currently addressed administratively as they come in. Members were encouraged to report issues using the Code Compliance button on the front page of the town website.
5. Review Response to Ch.17 Zoning Code Questions. General review of the response included a request that a key be created for the table (ie., P, A, C). A brief discussion about the affordable housing proposition took place.
6. Review Revision to Ch.17 PUD (PD) Zoning. It was agreed to adjourn the meeting to review the memo and draft PD code in a workshop.

**Public Comment** – none.

#### Next Meeting (Oct 16) and Future Items

**Adjourn.** MOTION (Hutson, Zapalac) to adjourn at 5:33 pm. Motion passed.

*Minutes by: Dawn A. Collins, Town Clerk*