



Department Monthly Report - November

Parks Department

Date	Nov-21
Contact	Ande Furrer
Summary	
1.	CTF research quotes and creation of spreadsheet= 4 hours
2.	Collecting installation information from balance beam delivery crate= 1 hours
3.	Park bench and bear proof trash can, and remaining purchases research= 6 hours
4.	Communication with Clear Fork Cider about park bench= 1 hours
5.	Communications with DIA for winter activity display and printing photos= 2 hours
6.	Time capsule collecting parks information and attendance= 2 hours
7.	Writing article and communication with OCN , DIA winter activities display for December issue = 3 hour
8.	Parks meeting = 12 hours
9.	Preparation and attendance at town department meeting= 2 hours
10.	Holiday lights contest design, emails, social meeting and printing= 4 hours
11.	Researching for Centennial Park playground replacement section with bubble= 2
12.	Spread sheets = 1 hour
13.	Holiday lights and decorations =5 hours
	Total Volunteer Hours - 45 Hours

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