

Proposed Schedule for Town of Palmer Lake - 2025 Budget

Distribution of 2025 Budget Material to Dept: ~ June financials + material by August 1

Department reviews: ~ August 12 thru September 13

Department retreat with Board: Fri., September 20 (tentative)

**Consider 5p meeting time prior to Board meetings to review priority projects with departments*

Distribute Draft 2025 Budget:

*** due by 10/15 per statute*

Thu., October 10 Board Meeting

Set hearing date (November 14)

Department Presentation of Draft 2024 Budget

Fri., October 11 workshop, Town Hall (9-3)

Publication for Hearing

Send Notice October 22 to Publish October 30

Distribute/Review Revised 2025 Budget

Thu., October 24 Board Meeting

Review at 5PM

Review of Proposed 2025 Budget

Thu., November 14 Board Meeting – 5PM

2024 Budget Public Hearing – 6 PM

(Note: November 21, special meeting, if needed)

**No meeting November 28 (Thanksgiving)*

Adoption of 2025 Budget

Thursday, December 12 Board meeting

**No meeting December 26 (Christmas)*

*** File for 2025:*

El Paso County – December 15 (mill levy cert.)

DOLA - January 31 (2025 budget)

dc