



January 11, 2022

TO: Nicholas Paoli, Control Representative

FR: Dawn A. Collins, Town Administrator / Clerk

RE: Town of Palmer Lake – Property Survey Response

Thank you for the time spent reviewing the town property. Following are completed or planned remedy of the findings you provided in November.

2021-11-01 Slip, Town Park. The spring/summer of 2022, the uneven concrete will be scheduled for grinding to make concrete even.

2021-11-02 Electrical, Police. The outlet cover is installed in the office.

2021-11-03 Electrical, Police. The extension cord is removed going outside the window.

2021-11-04 Facility, Police. The rear entrance stairs are temporarily blocked off, and the decking will be planned for expansion and/or revision to be fully utilized this summer.

2021-11-05 Facility, West Gazebo. The steps of the gazebo are in planning for replacement – adding a poured bottom / foundation and replacing wood steps with the addition of a rail in the middle.

2021-11-06 Parks, Glen Park. The swing will either be combined / moved into the existing play area or removed altogether – considering cost – in 2022.

2021-11-07 Parks, Glen Park. The exit of the slide will be addressed this spring with an improved landing area, per the guidebook referenced.

If you have any concerns or questions, please do not hesitate to contact me.

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