



42 Valley Crescent
 PO Box 208
 Palmer Lake, CO 80133
 Phone: (719) 481-2953
 Fax: (719) 488-9305

TOWN OFFICE USE ONLY

Date Received: 8/15/23 By: Town
 Payment #: 1701 Fee: \$ 100.00
 Approved By: _____
 Denied Date: _____

*sent
1/8
2/21*

TOWN OF PALMER LAKE SIGN PERMIT APPLICATION

PAID

The following application is pursuant to Municipal Code Chapter 14.50 and must be completed for all types of signage in the Town of Palmer Lake. The application fee is \$100.00, which includes a nonrefundable \$15.00 fee for application processing, regardless of approval, denial, or applicant withdrawal.

The following documents must be submitted for this application to be considered:

- Completed Sign Permit Application
- Applicable fees
- Sketch of sign, including colors, dimensions, wording, and specific location of sign

This application and all required associated documents shall be submitted to the Town of Palmer Lake prior to scheduling before the Planning Commission. The Planning Commission meets monthly on the third Wednesday. Submission of application does not guarantee approval.

Note: A minimum of 10 days is required to process this application.

APPLICANT/BUSINESS OWNER INFORMATION

Business Name/Owner: MONUMENTAL Med Spa / TRINA SHOOK
 Phone: 719 271-0999 Email: monumentalmicroderma@msn.com
 Street Address: 88 Hwy 105 City: Palmer Lake State: CO Zip: 80133
 Legal Address: Lot(s): _____ Block: _____ Subdivision: _____
 Mailing Address (if different than physical location): _____
 City: _____ State: _____ Zip: _____
 Applicant Name (if other than owner): _____
 Phone: _____ Email: _____
 Street Address: _____ City: _____ State: _____ Zip: _____



SIGN & FEE INFORMATION

The fee for this application is \$100.00. If requesting more than one sign, a separate application must be completed for each sign.

A sketch of the intended sign, including colors, dimensions, and location of the building or structure to which the sign will be attached, must be included with this application.

TYPE OF SIGN (check all that apply):

- Double-Faced
- Projecting
- Free-Standing
- Single-Faced
- Multi-Faced
- Wall-Mounted

SIGN CATEGORY (check all that apply):

- Business
- Marquee
- Temporary Sign
- Comprehensive Sign Plan
- Master Plan
- Other: _____
- Directory Sign
- PUD Sign

Sign Wording: MONUMENTAL MED SPA
"Spiritual Holistic Healing"

Specific Location of Sign: ON BARN UNDER NEATH LIGHTS (GOOD MEDICINE)

Dimensions of Sign: L 9 x W 29" x H 2.5 FT Dimensions of Sign Structure: L _____ x W _____ x H _____

Colors: _____ Materials: _____

Will sign be illuminated? Yes No If yes, describe: AT NIGHT AUTOMATIC

How will the sign be mounted/affixed? will HAVE it professionally installed

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS.

T. Shook

Signature

TRINA SHOOK

Printed Name

8-14-23

Date

<p>TOWN OFFICE USE ONLY</p> <p>Scheduled PC meeting date: <u>2/21</u></p>
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Sign

Trina Shook <monumentalmicroderm@msn.com>

Tue 8/15/2023 11:53 AM

To:Tish Torweihe <tish@palmer-lake.org>

-----WARNING: This email originated from outside the Town of Palmer Lake. DO NOT CLICK on any attachments or links from unknown senders or unexpected emails. Always check the sender's display name and email address are correct before you communicate.-----

Hi Tisha.

I just wanted to let you know I'm gonna go over on my lunch break and measure the place in front of the new building to get the exact dimensions of the new sign. It will mimic the current one that we have hung on Bella Panini.

I also wanted to get permission as I am having a phoenix rising by the artist Reven, who is well known around this area. This will go in front of the building, but will most likely not be seen from the road. My office manager, and I plan on walking over a little bit later and hopefully you'll let us know what we need to do. Hope you're having a great day. Thanks.



Dawn Collins

From: Trina Shook <monumentalmicroderm@msn.com>
Sent: Wednesday, January 17, 2024 11:19 AM
To: Dawn Collins
Subject: Re: Sign Permit Application
Attachments: MMS Sign METAL (1).jpg; building sign sketch.jpg; mailbox sign sketch.jpg; building sign graphic.png; small logo.jpg

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I attached what is on the sign, and what it looks like on the building as well as the location on the building where it is placed. The dimensions are included in the first sketch. Right now we just have the sign without the wood framing. The framing will not add to the dimensions of the sign, it will just overlap the current sign.

I also wanted to bring forward another sign that we were hoping to put up on our mailbox post. I attached a sketch for that as well with dimensions included. We've discovered that people struggle to find our building, especially coming into town because the whole building is behind trees. We were hoping to just extend the mailbox post with a sign that just has our logo (that's what the circle is on the sketch) and then a vertical spelling of "Med Spa" under it. We have temporary banners outside of our building currently until we find a solution for people struggling to find the building. We hope this sign on our mailbox will be a solution. This sign will be white with our logo, which I also attached, and "Med Spa" will be in the same dark blue color that the building sign lettering is.

Also, wanted to confirm that I need to be at the board meeting tonight at 5pm.

Thank you!

Stay aligned, healthy & joyful,
Trina Shook RN

From: Dawn Collins <dawn@palmer-lake.org>
Sent: Monday, January 15, 2024 6:09 PM
To: Trina Shook <monumentalmicroderm@msn.com>
Subject: RE: Sign Permit Application

You can send anything to me to include and I'll review the entire application for submittal. Thanks,

Dawn

From: Trina Shook <monumentalmicroderm@msn.com>
Sent: Friday, January 12, 2024 2:33 PM
To: Dawn Collins <dawn@palmer-lake.org>
Cc: Tish Torweihe <tish@palmer-lake.org>
Subject: Re: Sign Permit Application

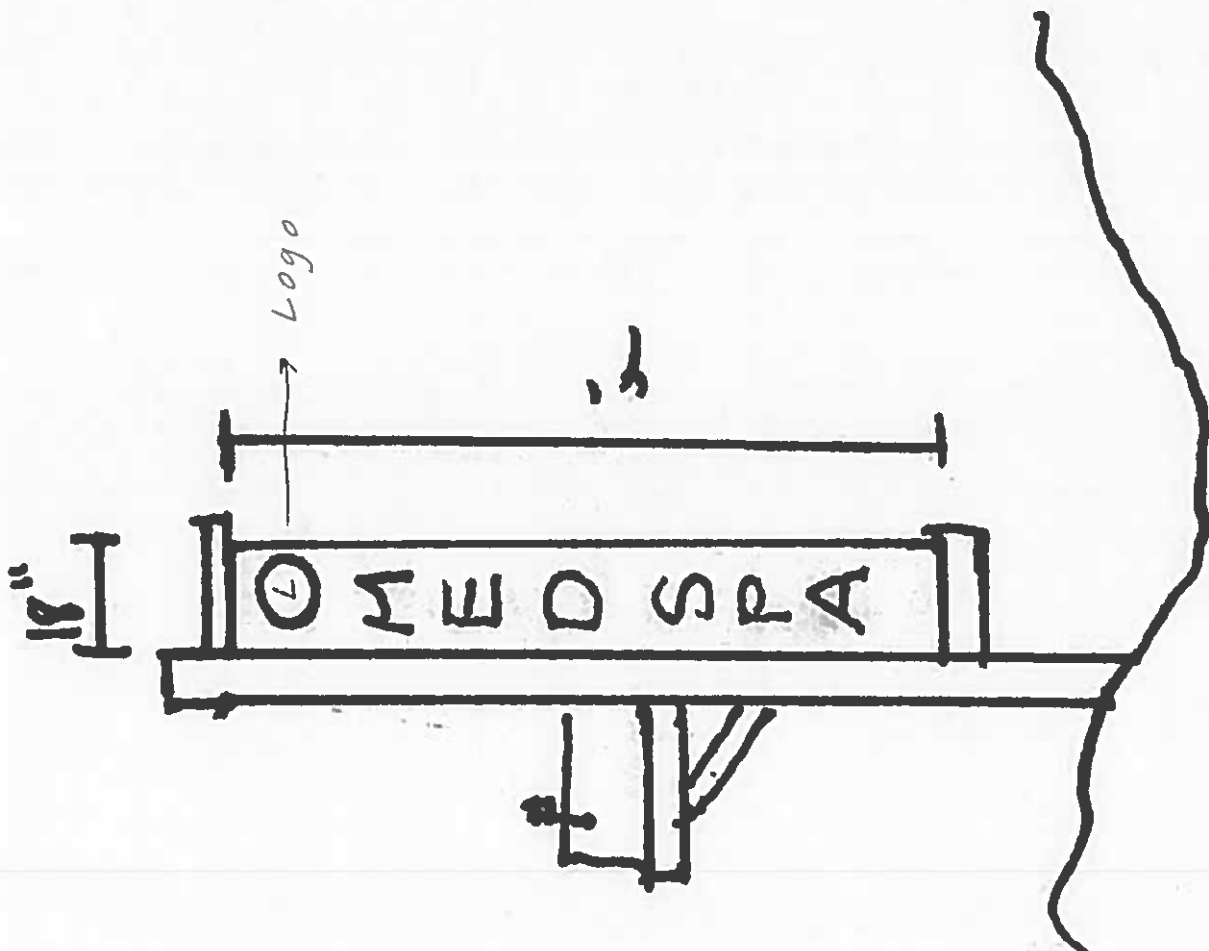




MONUMENTAL
MED·SPA

SPIRITUAL | HOLISTIC | HEALING







Logo