



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - AGENDA MEMO**

<b>DATE:</b> March 13, 2025	<b>ITEM NO.</b>	<b>SUBJECT:</b> Consider Town Purchase Policy
<b>Presented by:</b>  Town Administrator/Clerk		

**Background**

Although the town has not historically had a written purchase policy; there is a regular practice. With this item is a draft policy for Board consideration and direction based on that practice.

**Recommended Action**

Direction to staff to finalize and consider by resolution.