



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: March 13, 2025	ITEM NO.	SUBJECT: Consider Policy for Annual Review and Designation of Board Members
Presented by: Town Administrator/Clerk		

Background

As discussed by the Board, enclosed is a proposed draft policy for annual review and designation of elected officials to act as a liaison to various department and/or advisory commission. Designation will not be required for all members and may change annually depending on the needs identified by the Board and the availability of Board members.

Recommended Action

Direction to finalize and consider policy by resolution or other direction.