

42 Valley Crescent  
 PO Box 208  
 Palmer Lake, CO 80133  
 Phone: (719) 481-2953  
 Fax: (719) 488-9305  
[www.townofpalmerlake.com](http://www.townofpalmerlake.com)

TOWN OFFICE USE ONLY	
Date Received: <u>2/27/25</u>	By: <u>LG</u>
Payment #: <u>online</u>	Fee: \$ <u>100.00</u>
<input type="checkbox"/> Approved	By: _____
<input type="checkbox"/> Denied	Date: _____

## TOWN OF PALMER LAKE SIGN PERMIT APPLICATION

PAID

The following application is pursuant to Municipal Code Chapter 14.50 and must be completed for all types of signage in the Town of Palmer Lake. The application fee is \$100.00, which includes a nonrefundable \$15.00 fee for application processing, regardless of approval, denial, or applicant withdrawal.

The following documents must be submitted for this application to be considered:

- Completed Sign Permit Application
- Applicable fees
- Sketch of sign, including colors, dimensions, wording, and specific location of sign

This application and all required associated documents shall be submitted to the Town of Palmer Lake prior to scheduling before the Planning Commission. The Planning Commission meets monthly on the third Wednesday. Submission of application does not guarantee approval.

*Note: A minimum of 10 days is required to process this application.*

### APPLICANT/BUSINESS OWNER INFORMATION

Business Name/Owner: RAD Extracts / Contact: Kate Kinnison

Phone: 719-648-7616 Email: KateK@radextraction.com

Street Address: 870 Commercial Ln City: Palmer Lake State: CO Zip: 80133

Legal Address: Lot(s): 7110006144 Block: R14239 Subdivision: N/A

Mailing Address (if different than physical location): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant Name (if other than owner): Tri-Lakes Printing / Contact: Kathy Brown

Phone: 719-488-2544 Email: info@trilakesprinting.com

Street Address: 15706 Jackson Creek Pkwy, #120 City: Monument State: CO Zip: 80132

(Sign #1)

**SIGN & FEE INFORMATION**

The fee for this application is \$100.00. If requesting more than one sign, a separate application must be completed for each sign.

A sketch of the intended sign, including colors, dimensions, and location of the building or structure to which the sign will be attached, must be included with this application.

**TYPE OF SIGN** (check all that apply):

- Double-Faced                       Free-Standing                       Multi-Faced
- Projecting                               Single-Faced                               Wall-Mounted

**SIGN CATEGORY** (check all that apply):

- Business                                       Comprehensive Sign Plan                                       Directory Sign
- Marquee                                       Master Plan                                       PUD Sign
- Temporary Sign                               Other: \_\_\_\_\_

Sign Wording: (Logo of company) RAD Organic CBD & Manufacturing

Specific Location of Sign: Above front door on building face, facing NW

Dimensions of Sign: L 296" x W 0.125" x H 22"      Dimensions of Sign Structure: L 300" x W 1" x H 24"

Colors: White background, black & yellow text      Materials: Dibond (aluminum composite)

Will sign be illuminated?  Yes  No      If yes, describe: \_\_\_\_\_

How will the sign be mounted/affixed? Placed into existing sign cabinet, mounted on top of existing sign faces

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS.

Kathy Brown                                      Kathy Brown                                      2/24/2025

Signature    Printed Name    Date

TOWN OFFICE USE ONLY

Scheduled PC meeting date: 3/19

# Sign #1



Placed in existing cabinet

Overall sign size: 296" wide x 22" high, 0.125" depth

Material: dibond (aluminum composite [metal], flat surface)

Qty. 1 total sign (installed in 3 panels)

**Sign artwork:**

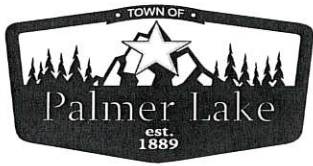


**RAD ORGANIC CBD & MANUFACTURING**

**Photo of sign placement location:**



■ Sign placement area  
(covering existing signage)



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Street Address: 15706 Jackson Creek Pkwy, #120 City: Monument State: CO Zip: 80132

(Sign #2)

**SIGN & FEE INFORMATION**

The fee for this application is \$100.00. If requesting more than one sign, a separate application must be completed for each sign.

A sketch of the intended sign, including colors, dimensions, and location of the building or structure to which the sign will be attached, must be included with this application.

**TYPE OF SIGN** (check all that apply):

- Double-Faced
- Free-Standing
- Multi-Faced
- Projecting
- Single-Faced
- Wall-Mounted

**SIGN CATEGORY** (check all that apply):

- Business
- Comprehensive Sign Plan
- Directory Sign
- Marquee
- Master Plan
- PUD Sign
- Temporary Sign
- Other: \_\_\_\_\_

Sign Wording: (Logo of company) RAD Organic CBD & Manufacturing

Specific Location of Sign: On SW facing side of building, above windows

Dimensions of Sign: L 240" x W 0.125" x H 22" Dimensions of Sign Structure: L 244" x W 1" x H 24"

Colors: White background, black & yellow text Materials: Dibond (aluminum composite)

Will sign be illuminated?  Yes  No If yes, describe: \_\_\_\_\_

How will the sign be mounted/affixed? Placed into existing sign cabinet, mounted on top of existing sign faces

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Kathy Brown

Signature

Kathy Brown

Printed Name

2/24/2025

Date

<p>TOWN OFFICE USE ONLY</p> <p>Scheduled PC meeting date: <u>3/19</u></p>
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# Sign #2



Placed in existing cabinet

Overall sign size: 240" wide x 22" high, 0.125" depth

Material: dibond (aluminum composite [metal], flat surface)

Qty. 1 total sign (installed in 3 panels)

**Sign artwork:**



**Photo of sign placement location:**



■ Sign placement area  
(covering existing signage)



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Street Address: 15706 Jackson Creek Pkwy, #120 City: Monument State: CO Zip: 80132

*(Sign # 3)*

**SIGN & FEE INFORMATION**

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**TYPE OF SIGN** (check all that apply):

- Double-Faced
- Free-Standing
- Multi-Faced
- Projecting
- Single-Faced
- Wall-Mounted

**SIGN CATEGORY** (check all that apply):

- Business
- Comprehensive Sign Plan
- Directory Sign
- Marquee
- Master Plan
- PUD Sign
- Temporary Sign
- Other: \_\_\_\_\_

Sign Wording: (Logo of company) Rad Extracts / Retail CBD Products, Contract Manufacturing,  
Organic Hemp Extraction

Specific Location of Sign: Decal added to existing directional sign, corner of prpty @ Circle Rd & Commercial Ln

Dimensions of Sign: L 60" x W 0" x H 36" Dimensions of Sign Structure: L 120" x W 4.5" x H 60"

Colors: White background, yellow & black text Materials: Vinyl decal

Will sign be illuminated?  Yes  No If yes, describe: \_\_\_\_\_

How will the sign be mounted/affixed? Vinyl decal applied to existing sign surface

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Kathy Brown  
Signature

Kathy Brown  
Printed Name

2/24/2025  
Date

TOWN OFFICE USE ONLY  
Scheduled PC meeting date: 3/19

# Sign #3

Covering up blank space on existing sign

Overall size: 60" wide x 36" high, 0" depth

Material: adhesive vinyl decal (highest-grade vinyl, flat surface)


Qty. 1 decal

**Sign artwork:**



**Photo of sign placement location:**



 Sign placement area  
(decal is covering up currently blank  
portion of sign)

