



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: March 23, 2023	ITEM NO.	SUBJECT: Authorize Mayor to Sign Request letter for DOLA, EIA Funding
Presented by: Town Administrator /Clerk		

As follow up to the land use code diagnosis, staff has been discussing a DOLA fund (Energy and Mineral Impact Assistance Fund) to cover the cost of a land use code review/rewrite to be conducted with the Planning Commission. At this time, I am working with DOLA rep, Todd Leopold, to begin the grant process and it requires a request letter that should be signed by the Mayor. It shall include project scope (which is primarily provided by the code diagnosis completed by CMI), budget and timeline, financial need, project urgency and the impact to the Town.

These funds are awarded as a 50/50 match and staff will confirm funds available from Administration.