



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - AGENDA MEMO**

<b>DATE:</b> March 23, 2023	<b>ITEM NO.</b>	<b>SUBJECT:</b> Resolution to Authorize Cost Reimbursement Agreement
<b>Presented by:</b> Town Administrator /Clerk		

As previously discussed, to cover the costs of town consultant review of development plans, the Board has directed to move forward with a cost reimbursement agreement. In all cases, these fees will be non-refundable.

A draft cost reimbursement agreement is enclosed for consideration.

Staff suggests that the Board consider adding language to the town land use code to incorporate the use of the agreement (see item 15). Further suggestion is for the Board to consider the “type” of development application - PUD, Master Plan, Subdivision, etc.