



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - AGENDA MEMO**

|                                                  |                 |                                                  |
|--------------------------------------------------|-----------------|--------------------------------------------------|
| <b>DATE:</b> June 12, 2025                       | <b>ITEM NO.</b> | <b>SUBJECT:</b> Resolution to Approve Park Hours |
| <b>Presented by:</b><br>Town Administrator/Clerk |                 |                                                  |

**Background**

As discussed with the Parks and Trails Commission, the town code references park hours as posted. There are various versions of park hours posted. The review by the Parks and Trails Commission was to make park hours consistent.

Staff would like to post all access points of town parks to be clear parking areas for parks and post park hours respectively to also enforce no overnight parking. The practice is, first, to tag vehicles and notify the owner to remove the vehicle within a particular timeframe prior to issuing a citation.

Note: There is an area of parking in Centennial parking, behind retail businesses, that have allowed for resident/business parking. This can be addressed with a parking easement and appropriate signage.

The following was discussed and recommended by the Parks and Trails Commission for Board consideration:

The Parks Commission was in full agreement to proceed with the proposed changes and updates to park signage, incorporating the edits recommended by Reid. It was also discussed that additional signage specifically four signs should be installed at Centennial Park to improve visibility and ensure park rules and hours are clearly communicated to the public.

**Recommended Action**

Approve the resolution to approve the recommended Parks hours. Staff will plan to re-post accordingly.