



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: June 12, 2025	ITEM NO.	SUBJECT: Resolution to Designate Hearing Officer
Presented by: Town Administrator/Clerk		

Background

As previously discussed with the Board, following receipt of sufficient petitions, each petition has a required protest period. The recall petitions have a 15 day protest period, which ended on June 5, and the initiative has a 40 day protest period, which will end on June 16. Any protests filed must be reviewed and heard by a hearing officer.

It is staff's recommendation that the Board designate another party, other than the Town Clerk and the election consultant, as the hearing officer. Ms. Karen Goldman is a long time former Municipal Clerk and is available to conduct the required hearing as needed on June 19. Note her enclosed bio. Ms. Goldman will prepare, conduct the hearing procedure, and determine the findings of the hearing, for a fee of \$100 per hour. Following the findings, final sufficiency of petitions will be determined.

Recommended Action

Approve the resolution to designate Ms. Karen Goldman as hearing officer for the town of Palmer Lake.