BOARD OF TRUSTEES MEETING

Thursday, May 22, 2025 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Mayor Havenar called the meeting to order at 6:05 pm, following the workshop.

Roll Call. Present: Mayor Glant Havenar; Trustees Atis Jurka, Shana Ball, Tim Caves, Amy Hutson, Kevin Dreher, Dennis Stern.

Invocation by Future Leaders of Academy for Advanced and Creative Learning

Pledge of Allegiance led by Future Leaders. Mayor Havenar presented certificates of appreciation to the Future Leaders of the Academy for Advanced and Creative Learning.

Consent Agenda. Collins mentioned one additional check over $15,000 for Core and Main for $20,542.68 for the Canon City Crest water line replacement. MOTION (Ball, Dreher) to approve the consent agenda including items 1) Minutes from May 8, 2025 Meeting; 2) Minutes of May 9, 2025 Special Meeting; 3) Checks over $15,000 - Krob Law ($17,045.00) for legal services and Core and Main ($20,542.68); 4) Financials (April). Roll call vote – aye 7; nay 0. Motion passed.

Staff/Department Reports

5. Police – no report.

6. Fire – no report.

7. Administration

8. Attorney – no report.

9. Administrator/Clerk – Collins reported a seasonal parks new hire will start next week. She stated that all petitions are submitted and signatures will be verified. Collins asked for patience and any issues be reported about upcoming Civic Rec launch and new meeting management program. She asked if members received any concerns about the community clean up, noting that bins were filled. Collins thanked the Arts Council, mentioning the installation of two sculptures on Friday. She reminded members of the ribbon cutting for Three Farm Girls on Friday, 6/6. Collins raised the question and provided information for an alternate location for the special meeting on May 29 to determine eligibility of the proposed annexation. Discussion ensued about the options. MOTION (Ball, Stern) to keep the meeting at town hall and accommodate a larger turnout. Roll call vote – aye 7; nay 0. Motion passed.

Business Items

10. Resolution 41-2025 to Approve Amended Option to Purchase with EcoSpa LLC. Discussion began with Richard and Lindsay Willan and Mayor Havenar inquired with the Town Attorney if discussion will take place in executive session first, as the final version of the amended option to purchase was not in the packet. It was agreed to discuss in executive session. No action taken.

11. Resolution 43-2025 to Authorize Single Hauler Trash Collection Services. Discussion ensued about how the preferred services will be communicated to the public. Collins stated that all means the town has along with assistance by Waste Connections. Trustee Dreher suggested an effective date of July 1 to provide time to communicate the rate to the public. MOTION (Ball, Dreher) to approve Resolution 43-2025 with the addition an effective date of July 1, 2025. Roll call vote – aye 7; nay 0. Motion passed.

12. Resolution 44-2025 to Adopt Hourly Rental Fee for Ballfield. Trustee Stern provided background of the discussion at the Parks and Trails Commission meeting. Chair Reid Wiecks approached the Board and stated the same to provide an hourly rate of $15 per hour for practices and other use. MOTION (Hutson, Stern) to approve Resolution 44-2025 adopting the hourly rate of $15 per hour. Roll call vote – aye 7; nay 0. Motion passed.

13. Resolution 45-2025 to Amend Fee for Police Officer Extra Duty. Chief Smith explained the slight increase due to pay increases and adding a patrol vehicle. Discussion took place about rates in other agencies. MOTION (Stern, Dreher) to approve Resolution 45-2025 to increase the rate from $50 to $60 for extra duty. Roll call vote – aye 7; nay 0. Motion passed.

14. Update on Status and Estimates Pertaining to Elephant Rock Property. Trustees Caves and Hutson explained the current activity with the Planned Development application. Collins pointed out the information in the packet pursuant to prior Board inquiries about repair on the property.

Attorney Krob stated that items 10 and 15 will have initial discussion in executive session and be considered upon reconvening to open session.

Public Comment. Mr. Steve CeSeve demonstrated lighting that is warm and protects the dark sky, explaining that areas are going to 3k, a softer lighting. Ms. Kat Gayle, attorney for Integrity Matters, expressed concern of Board decisions, stating that two temporary restraining orders will be filed for a) petitions posted and b) not moving to a larger venue. Ms. Cyndee Henson inquired about renting the cottage on the elephant rock property and Mayor directed her question to Trustee Hutson and Caves to address in a future report. Ms. Trina Shook told the Board members they are making a mistake to not move the meeting, expressing that she was not in favor of a recall, and asked members to reconsider the vote for the location on May 29.

Board Reports. Trustee Ball reported she will attend the 911 Authority next week. Trustee Caves stated that plumbing for the restroom will be done in the coming week, and he thanked Josh Mabe for the exterior work and Kelly Allison for the plumbing. Trustee Hutson invited members to join in the installation of two sculptures on Friday at 1p. She also mentioned the poetry in the park planned for June 28 from 10a-4p. Trustee Stern attended the PPRBD advisory meeting. Mayor Havenar stated she attended PPACG this week, that she will attend Board of Health next week, and CML in June. She mentioned plans underway for movie in the park on July 18.

Next Meeting (Special Meeting 5/29; 6/12) and Future Items

Convene to Executive Session – MOTION (Dreher, Stern) to convene to executive session at 7:01 pm. Roll call vote – aye 7; nay 0. Motion passed. For the purpose of:

A) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) and conferences with the town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) – review of property lease amendment for Eco Spa at Elephant Rock property; and

C) receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) regarding use and limitations of social media by elected officials in connection with economic development activity.

Reconvene to Open Session at 8:15 pm.

Attorney Krob stated that item 10 will be on the next meeting agenda.

15. Direction for Economic Development Activity. Trustee Jurka provided a statement about creating a personal Facebook page for economic development. He agreed to resign from the Board assignment to Economic Development. It was discussed that Trustee Ball will move forward to create a plan with assistance from Trustee Hutson. MOTION (Dreher, Stern) to approve the assignments. Roll call vote – aye 6; nay 0; abstain 1 (Jurka). Motion passed.

Convene to Executive Session – MOTION (Dreher, Stern) to convene to executive session at 8:20 pm. Roll call vote – aye 7; nay 0. Motion passed. For the purpose of:

B) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) and conferences with the town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) – input on possible annexation agreement for proposed Buc-ee's development.

Reconvene to Open Session at 9:29 pm.

Adjourn. MOTION (Stern, Dreher) to adjourn at 9:30 pm. Motion passed.

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Glant Havenar, Mayor *ATTEST: Dawn A. Collins, Town Clerk*