

TOWN OF PALMER LAKE

GENERAL FUND

2025 Budget Amendment DRAFT rev.11.13.25

	Original Budget FY2025	Proposed Amended Budget FY2025	
Description	FY2025	FY2025	Amendment Notes
GENERAL FUND REVENUE			
<u>Taxes</u>			
Property Tax - General	\$ 657,668	\$ 657,668	
Property Tax - Fire	585,218	585,218	
Specific Ownership Tax	108,000	108,000	
Motor Vehicle Registration	11,000	11,000	
Highway Users Tax	103,000	103,000	
El Paso Co Road & Bridge Tax	9,000	9,000	
Use Tax - Building Materials	30,000	30,000	
Sales/Use/Excise Tax - All Other	2,076,000	2,076,000	
	3,579,885	3,579,885	
<u>Fees and Licenses</u>			
Franchise Fee - Comcast	25,000	25,000	
Franchise Fee - CORE (IREA)	60,000	60,000	
Franchise Fee - Black Hills	55,000	55,000	
Franchise Fee - Other	2,000	2,000	
Fees/Permits/Zoning/Subdivisions	60,000	32,000	<i>fewer applications than expected impact fees to be reviewed with the adoption of new zoning code</i>
Impact Fees - Drainage	15,000	1,009	
Business Licenses	20,000	20,000	
Lodging Fees	40,000	40,000	
Liquor/MJ License Fees	11,725	11,725	
	288,725	246,734	
<u>Fines</u>			
Citation Fines/Court Fees	40,000	40,000	
Citation Fines/Court Fees - STEP	20,000	20,000	
	60,000	60,000	
<u>Interest</u>			
Interest	76,000	76,000	
Interest - Water Loan	9,567	9,567	
	85,567	85,567	
<u>Departmental</u>			
Admin Revenue	4,500	4,500	
Police Revenue*	11,000	11,000	
Fire Revenue	5,000	5,000	
Roads Revenue	-	-	
Parks Revenue*	50,000	50,000	
	70,500	70,500	
<u>Grants and Donations</u>			
Admin Grants	18,050	18,050	
PD Grants	165,156	-	<i>split with grants below</i>
PD Grants - HVE	-	7,000	<i>split from general PD grants</i>
PD Grants - BHCON	-	105,000	<i>split from general PD grants; BHCON clinician started late</i>
PD Grants - LE Recruit	-	26,000	<i>split from general PD grants; LE grant, split with 2026</i>
PD Grants - CRIMEWATCH	-	2,400	<i>split from general PD grants; LE grant, split with 2026</i>
Fire Grants	-	35,352	<i>AEDs; chipper</i>
Roads Grants	1,317,311	-	<i>split to projects below</i>

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Roads Grants - Spruce Mtn Rd	-	80,587		<i>split from general Road Grants; reduce design, remove construction</i>
Roads Grants - Sidewalk Design	-	39,200		<i>split from general Road Grants; remove/push portion of design work</i>
CDOT PL Elem Sch Rd Improv	-	-		
Parks Grants	-	-		
Admin Donations	-	-		
PD Donations	-	-		
Fire Donations	-	-		
Roads Donations	-	-		
Parks Donations	-	-		
Pickleball Donations*	12,000	12,000		
	1,512,517	325,589		
Miscellaneous				
Land/Building Rent	37,600	12,600		<i>split with venue res below</i>
Pickleball Court Rent*	-	300		<i>split from Land/Bldg rent above; revenue lower than expected</i>
Rent - Other Venues	-	15,000		<i>split from Land/Bldg rent above; revenue lower than expected</i>
Fire Deployment Reimbursement*	50,000	459,603		<i>increased state and nat'l demand</i>
Developer Reimbursements	-	-		
Dev Reimb - Travel Center	-	398,056		<i>development cost reimbursement; will update with Sept month-end</i>
Dev Reimb - Lakeview Heights	-	18,918		<i>development cost reimbursement</i>
Dev Reimb - Cross at Mon Creek (formerly Red Rock Acres)	-	1,661		<i>development cost reimbursement</i>
Dev Reimb - Brook St	-	1,988		<i>development cost reimbursement</i>
Miscellaneous Income	-	-		
	87,600	908,126		
Other Financing Sources				
Land/Equipment Sales	-	-		
Transfers from Other Funds	-	-		
	-	-		
Total Revenue (New Revenue and Other Financing Sources)		5,684,794	5,276,401	
Unassigned Fund Balance	4,507,793	4,721,781		<i>Unaudited 2024 year-end fund balance; increase due to year-end 2024 accruals. May adjust with 2024 audit.</i>
Total Revenue and Unassigned Fund Balance		10,192,587	9,998,182	
GENERAL FUND EXPENDITURES				
Administration				
Salaries and Benefits				
Salaries/Wages, Full Time	115,287	115,287		
Salaries/Wages, Part Time	139,172	139,172		
Overtime	6,234	6,234		
Social Security ER	16,163	16,163		
Medicare ER	3,780	3,780		
FUTA	252	252		
Workers Comp Ins	610	610		

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Description			Amendment Notes
Retirement ER Match	6,182	6,182	
Health Ins ER- pd	19,090	19,090	
Dental Ins ER- pd	-	-	
Vision Ins ER- pd	-	-	
Life Ins ER- pd	483	483	
	307,253	307,253	
<u>Professional Services</u>			
Professional Svcs-Accounting	63,000	63,000	
Professional Svcs-IT	64,700	64,700	
Professional Svcs-Legal/OJW	95,000	95,000	
Professional Svcs-Other	150,000	150,000	
Prof Svcs - Travel Center	-	356,983	<i>expanded from Prof Svcs above; reimbursable land use dev costs</i>
Prof Svcs - Lakeview Heights	-	6,361	<i>expanded from Prof Svcs above; reimbursable land use dev costs</i>
Prof Svcs - Cross at Mon Creek (formerly Red Rock Acres)	-	1,661	<i>expanded from Prof Svcs above; reimbursable land use dev costs</i>
Prof Svcs - Elephant Rock PL	-	175	<i>expanded from Prof Svcs above; reimbursable land use dev costs</i>
Prof Svcs - Brook Street	-	1,988	<i>expanded from Prof Svcs above; reimbursable land use dev costs</i>
	372,700	739,868	
<u>Administrative/Operations</u>			
Employee/BOT Clothing	800	800	
Employee/BOT/PC Training	8,000	8,000	
Employee/BOT/PC Travel	1,000	1,000	
Employee/BOT/PC Per Diem	200	200	
Advertising	2,000	2,000	
Bank Fees/Services	100	100	
Communications	6,400	6,400	
County Treasurer Fees	12,000	12,000	
Election Expense	12,000	26,000	<i>special election</i>
Insurance	120,400	120,400	
Legal Notices/Recordings	3,000	3,000	
Memberships/Registrations	13,500	13,500	
Postage	2,400	2,400	
Economic Development	1,500	1,500	
General Supplies	15,000	15,000	
General Services	24,500	24,500	
General Service- Elephant Rock	1,000	1,000	
Utilities	18,000	18,000	
Utilities- Elephant Rock	12,000	12,000	
Building Maintenance	5,000	5,000	
Vehicle Repair & Maintenance	1,500	1,500	
Fuel	400	400	
	260,700	274,700	
<u>Capital Outlays</u>			
Capital Improvement	15,000	15,000	
Capital Improvement- Town Hall	-	-	
Capital Equipment	11,200	11,200	
	26,200	26,200	

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Description			Amendment Notes
Total Administration Expenditures	966,853	1,348,021	
<u>Police Department</u>			
<u>Salaries and Benefits</u>			
Salaries/Wages, Full Time	701,828	683,754	<i>split with Grants below</i>
Salaries/Wages, HVE	-	3,075	<i>split from FT wages above</i>
Salaries/Wages, LE Training	-	15,000	<i>split from FT wages above</i>
Salaries/Wages, Part Time	139,994	139,994	
Salaries/Wages, STEP	10,000	10,000	
Salaries/Wages, Extra Duty	8,000	8,000	
Overtime	29,464	29,464	
Social Security ER	12,056	12,056	
Medicare ER	12,895	12,895	
FUTA	554	554	
Worker Comp Ins	21,675	21,675	
Retirement ER Match	21,154	21,154	
FPPA	71,067	71,067	
FPPA D&D	25,719	25,719	
Health Insurance	68,060	68,060	
Dental Ins ER- pd	-	-	
Vision Ins ER- pd	-	-	
Life Ins ER- pd	2,142	2,142	
	1,124,609	1,124,609	
<u>Professional Services</u>			
Professional Svcs-IT	18,300	18,300	
Professional Svcs-Other	96,100	11,100	<i>split with BHCON below</i>
Professional Svcs-Other-BHCON	-	85,000	<i>split from Prof Svcs above</i>
	114,400	114,400	
<u>Administrative/Operations</u>			
Employee Clothing	7,700	7,700	
Employee Training	24,534	1,433	<i>split with LE Training below</i>
Employee Training - LE Training	-	23,102	<i>split from Training above</i>
Employee Travel	3,100	2,557	<i>split with BHCON below</i>
Employee Travel - BHCON	-	1,716	<i>split from Travel above</i>
Employee Per Diem	500	500	
Subject Testing	5,000	5,000	
Communications	22,175	21,547	<i>split with BHCON below</i>
Communications - BHCON	-	628	<i>split from Communications above</i>
Memberships/Registrations	13,000	13,000	
Postage	-	-	
General Supplies	40,000	36,700	<i>split with BHCON below</i>
General Supplies - BHCON	-	2,000	<i>split from General Supplies above</i>
General Supplies - LE Training	-	1,300	<i>split from General Supplies above</i>
General Services	9,000	9,000	
Utilities	5,000	5,000	
Building Maintenance	10,000	10,000	
Equipment Maintenance	3,000	3,000	
Vehicle Repair & Maintenance	21,000	21,000	
Fuel	20,000	20,000	
	184,009	185,183	
<u>Capital Outlays</u>			
Capital Improvement	7,000	7,000	

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Capital Equipment	5,000	67,558	<i>2 vehicles; upfitting; 2 MDCs</i>
	12,000	74,558	
Total Police Department Expenditures	1,435,018	1,498,750	
<u>Fire Department</u>			
<u>Salaries and Benefits</u>			
Salaries/Wages, Full Time	615,003	615,003	
Salaries/Wages, Part Time	59,174	59,174	
Overtime	85,087	85,087	
Fire Deployment	25,000	134,511	<i>increased state and nat'l demand</i>
Social Security ER	8,232	8,232	
Medicare ER	11,372	11,372	
FUTA	470	470	
Workers Comp Ins	24,405	24,405	
Retirement ER Match	17,972	17,972	
FPPA ER	68,407	68,407	
FPPA D&D	24,757	24,757	
FPPA Volunteer Pension Fund	2,519	2,519	
Health Ins ER- pd	55,610	55,610	
Dental Ins ER- pd	-	-	
Vision Ins ER- pd	-	-	
Life Ins ER- pd	1,512	1,512	
	999,520	1,109,031	
<u>Professional Services</u>			
Professional Svcs-IT	17,700	17,700	
	17,700	17,700	
<u>Administrative/Operations</u>			
Employee Clothing	12,000	12,000	
Employee Training	12,000	12,000	
Employee Travel	1,000	1,000	
Employee Per Diem	200	200	
Communications	11,325	11,325	
Memberships/Registrations	400	400	
Postage	-	-	
General Supplies	11,100	11,100	
Medical Equip/Supplies	5,000	5,000	
PPE Equipment	-	-	
General Services	12,000	12,000	
Utilities	7,000	7,000	
Building Maintenance	7,500	7,500	
Equipment Maintenance	3,000	3,000	
Fire Deployment Expenses	12,500	12,500	
Vehicle Repair & Maintenance	30,000	50,000	<i>unexpected engine repair</i>
Fuel	12,500	12,500	
	137,525	157,525	
<u>Capital Outlays</u>			
Capital Improvements	-	-	
Capital Equipment	15,000	71,000	<i>chipper (grants denied)</i>
	15,000	71,000	
Total Fire Department Expenditures	1,169,745	1,355,256	

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Description			Amendment Notes
<u>Public Works Department - Roads</u>			
<u>Salaries and Benefits</u>			
Salaries/Wages, Full Time	203,360	203,361	
Salaries/Wages, Part Time	23,623	23,623	
Overtime	7,944	7,944	
Social Security ER	14,565	14,565	
Medicare ER	3,406	3,406	
FUTA	218	218	
Workers Comp Ins	7,713	7,713	
Retirement ER Match	5,317	5,317	
Health Insurance ER	26,560	26,560	
Dental Ins ER- pd	-	-	
Vision Ins ER- pd	-	-	
Life Ins ER - pd	672	672	
	293,379	293,379	
<u>Professional Services</u>			
Professional Svcs-IT	1,300	1,300	
Professional Services - MS4	10,000	10,000	
Professional Svcs Other	20,000	20,000	
	31,300	31,300	
<u>Administrative/Operations</u>			
Employee Clothing	1,500	1,500	
Employee Training	1,000	1,000	
Employee Travel	200	200	
Employee Per Diem	100	100	
Communications	2,000	2,000	
Memberships/Registrations	1,500	1,500	
General Supplies	3,500	3,500	
Signs Parts/Supplies	9,000	9,000	
General Services	50,000	50,000	
Utilities	4,000	4,000	
Street Lights- Road	14,000	14,000	
Building Maintenance	2,500	2,500	
Equipment Maintenance	4,500	4,500	
Road/Street Material	35,000	35,000	
Dust Control	14,000	14,000	
Culverts	8,000	8,000	
Vehicle Repair & Maintenance	7,000	7,000	
Repair - Heavy Equipment	15,000	15,000	
Fuel	15,000	15,000	
	187,800	187,800	
<u>Capital Outlays</u>			
Capital Improvements - Building	15,000	15,000	
Capital Improvements - Roads	30,000	30,000	
Capital Improvement - Drainage	90,000	90,000	
CDOT PL Elem Sch Rd Improv	-	-	
Capital Imp - Spruce Mtn Rd	1,499,996	97,339	<i>reduce design; remove construction</i>
Capital Imp - Sidewalk Design	181,000	39,200	<i>design work delayed/reduced</i>
Capital Equipment	10,000	10,000	
	1,825,996	281,539	

