



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - MEMO SUMMARY**

<b>DATE:</b> November 13, 2025	<b>ITEM NO.</b> xx	<b>SUBJECT:</b> Ordinance to Adopt Amended 2025 Budget
<b>Presented by:</b> Interim Town Administrator Glen Smith		

**Background**

With the following noted corrections and expansions (new lines created by splitting one line into multiple lines with project extensions it is requested to amend the 2025 budget as presented.

**General Fund:**

- Spruce Mtn Rd – some design and all construction moved to 2026 (rev and exp)
- 105 Sidewalk – some design moved to 2026 (rev and exp)
- Fire Deployments – higher than expected (rev and exp)
- Development cost land use reimbursements (rev and exp) – unknown so originally unbudgeted
- Chipper – added expense as grants for remaining cost were denied (rev and exp)
- Amended Fund Balance Total

**Water Fund:**

- Less water usage than expected
- Fewer taps purchased than expected
- GWTP underdrains/media replacement needed
- Added tank rehab; removed Parks St; postponed Shady Ln project
- Removed vehicle replacement; added SCADA laptop
- Amended Fund Balance Total

**Recommended Action**

Staff recommend adopting the amended 2025 budget as presented. These figures are further reflected in the proposed 2026 budget fund balances.