



## **PARKS AND TRAILS COMMISSION**

**Tuesday, January 13, 2026 at 5:30 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

### **MINUTES**

#### **Call to Order**

- Meeting Called to order at 5:35PM

#### **Roll Call**

- Present: Kevin Magner, John Tool, Lauren Penner, Mike Pietsch, Reid Wiecks,
- Absent: Jennifer Nilson, Kevin Noleen

#### **Pledge**

**Motion to move the application for the alternate commission to right after the approval of the minutes. Also to move forward discussion on item 15, to after the discussion of pickle ball sponsor issues. (Wiecks, Tool) "Aye" Vote. Motion passed unanimously.**

#### **Approval of Minutes**

- Minutes from December 9, 2025 Meeting.
- **Motion to table minutes from Tuesday December 9<sup>th</sup>, to the next meeting in February. (Tool, Magner) "Aye" vote. Motion passed unanimously.**

#### **Petty Cash Report**

- Presented by Commissioner Pietsch
- Previous - \$94
- Donations - \$12
- Expenses - \$54
- Total - \$52

**Motion to amend agenda of item #14 from Ordinance 2-2020 to 3-2023. (Wiecks, Tool) "Aye" Vote. Motion passed unanimously.**

#### **Public Works Supervisor Report**

1. Public Work's Supervisor Report
  - a. Presented by Public Works Supervisor Stacy DeLozier

#### **Town Administrator Report**

- No report.

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**Business Items**

2. Report of Volunteer Hours
  - Volunteer Hours had not changed in since previous month. Chairman Wiecks requested that Town Staff review and follow up on this matter.
3. Kiosk Revenue
  - Commissioners reviewed Kiosk revenue for October and November 2025
4. Discussion Parks Commission Reappointment – Resolution No. 3-2026 and Vacancies (possible action)
  - **Motion to recommend approval of Denaje Ferguson to the Board of Trustees as the alternate for the Parks Commissioner position.** (Wiecks, Tool) “Aye” Vote. Motion passed unanimously.
  - **Motion to recommend to the Board of Trustees to appoint Denaje Ferguson to replace Commissioner Tool’s position.** (Wiecks, Tool) “Aye” Vote. Motion passed unanimously.
5. Discussion/Update Broomball Tournament
  - **Motion to delegate the decision on whether or not to cancel the tournament due to weather to Commissioner Nilson.** (Wiecks, Magner) “Aye” Vote. Motion passed unanimously.
6. Discussion on relocation of pet waste station in front of Town Hall
  - Discussed during Public Works Supervisor’s report. Recommendation from Public Works Supervisor Delozier that it stays put. Citing a lack of complaints from the public.
7. Discussion/Update Cindy Allen Memorial Park
  - The Commission discussed the recent formation of the El Paso County Conservation District and its interest in heritage apple trees, noting that several such trees have been identified along Creekside Trail, in Glenn Park, and at Elephant Rock. It was reported that a representative attended a district meeting to investigate potential grant funding to support the preservation of these trees, which are already included on the project list for treatment. Commissioner Magner confirmed that language regarding the trees has been integrated into the letter to the Board of Trustees; the group intends to provide supporting documentation from staff and aims to formally present the matter at the first Board meeting in February.
  - **Motion that when the Commission gets the letter of support from the Watershed District, the Commission will vote to recommend Cindy Allen Park to the Board of Trustees. Amended to the Commission will bring it to the Board of Trustees when all letters of recommendation are available.** (Magner, Tool) “Aye” Vote. Motion passed unanimously.
  - Staff directed to place this topic onto the workshop agenda for the end of the month.
  - Commissioner Penner presented a digital map on the proposed Cindy Allen Memorial Park. Commissioner Wiecks noted that some alterations might be needed for parts of the wildlife area.
8. Discussion/Update ERock Parks Vision and PD

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- Commissioner Wiecks provided an update, saying that there has been no movement on this matter. It is currently unknown when it will be ready to be presented to the Board of Trustees.
  - Staff directed to update commission on if there have been any showings of the property.
  - 9. Discussion on the Authorizing Management of General & CTF funds update & BOT decision - Resolution 08-2026 and cash management and transfer recommendations exhibit A
    - Commissioner Wiecks provided an update on the passing of this ordinance at the Board of Trustees meeting the previous Thursday. He continued that no direct questions were asked of the Parks Commission during that meeting. He also gave a thanks to town staff Christi Birkeland for her work on this matter and for her presentation to the Board of Trustees.
  - 10. Discussion/Update on Parks amenities purchase prioritizing for 2026 and beyond
    - Commissioner Wiecks provided an update on the items purchased in 2025 by Public Works Director DeLozier. He then recommended that the current commissioners go through and make a priority list and that this matter be put on the agenda for the upcoming workshop.
  - 11. Discussion/Update/After Action- Holiday lights contest results and recommendations for 2026
    - Commissioner Wiecks provided some notes from Commissioner Nilson that overall, the contest went well. On a side note, Commissioner Wiecks spoke on the fact that Palmer Lake was named one of the most Holiday Festive towns in the State of Colorado. He gave a special thanks to the Public Works Department for their help with decorations this past year.
  - 12. Discussion/Update Regarding GOCO - Thank you
    - Commissioner Wiecks presented a thank you email from GOCO for applying, and that there wasn't anything wrong with the Commissions application, stating that there just wasn't enough funds this year for every application.
  - 13. MHYC meeting 1/9 update
    - Commissioner Wiecks provided the Commission with an update from this meeting, specifically that Mile High Youth Core (MHYC) had provided a weekly rate for trail work.
    - Commissioner Wiecks also introduced a request from MHYC to store five vehicles and five mid axle trailers on town property. The period of storage would be from mid February to late April. Access would occasionally be needed during a workday.
    - Public Works Supervisor DeLozier didn't see a problem with this plan, but did state that the Town Attorney and Interim Town Administrator would need to be consulted before proceeding.
    - Staff directed to coordinate with legal to determine if this would be acceptable and possible with the Town.
  - 14. Discussion of Ordinance 2-2020
    - Discussion of this ordinance was tabled until a later date.

**Trails and Bridges****Centennial Park**

## 15. Discussion on Centennial Park Pickle Ball sponsor issues

- Commission discussed current status of the Pickle Ball Club MOU and the Sponsor Agreement. Jon Polkow, a board member of the Palmer Lake Pickle Ball Club made an impromptu presentation of the current status of each as well as recommendations from the club on the management of sponsor funds.
- Direction from staff was for the Palmer Lake Pickle Club reach out directly to the Town as the MOU is between the Town and the club. Commissioner Tool is also to be present at that meeting.

**Glen Park**

**Public Comment** - *This time is reserved for the public to speak to items not on the agenda.*

**Report of Other Meetings****Next Meeting and Future Items**

## 16.

- Commissioner Wiecks informed the Commission of an upcoming meeting with Fountain Creek Watershed District (FCWD) during their State of the Watershed Summit next Friday.
- Commissioner Penner updated the board on the upcoming meeting with FCWD and the seeking of a letter of recommendation for the proposed Cindy Allen Memorial Park.
- **Motion to reimburse Commissioner Penner for the registration fee of \$50 for the state of the watershed district meeting.** (Wiecks, Magner) "Aye" Vote. Motion passed unanimously.
- Staff directed to inform Commissioner Penner on how to seek reimbursement.
- Commissioner Wiecks spoke on agenda items for the workshop on 01/27/2026 being Cindy Allen Memorial Park, Large Project Priority, Project list updates,

**Adjourn**

- Adjourned at 7:23PM