



BOARD OF TRUSTEES MEETING

Thursday, June 08, 2023 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Mayor Havenar called the meeting to order at 5:00pm.

Roll Call. Present: Mayor Glant Havenar, Trustees Nick Ehrhardt, Shana Ball, Jessica Farr, Sam Padgett, Kevin Dreher, Dennis Stern.

Convene to Executive Session. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – elephant rock lease agreement(s); possible annexation (Ben Lomand); Fire IGA; and the purpose of receiving legal advise from the Town Attorney on specific legal questions under C.R.S. 24-6-402(4)(b) - PLPD complaint update; and personnel matter under C.R.S. 24-6-402(4)(f) - Town Administrator, MOTION (Padgett, Farr) to convene to executive session at 5:01pm. Roll call vote – aye 7; nay 0. Motion passed.

Reconvene to Open Session. MOTION (Padgett, Stern) to reconvene to open at 5:47pm. Roll call vote – aye 7; nay 0. Motion passed.

Mayor called a short recess to open doors to the public.

Roll Call at 6:02pm with all members present.

Pledge of Allegiance - led by Kaston Flake, PLES Student. Mayor Havenar invited Kaston Flake to join the Board and to lead the pledge. Mayor presented Kaston a certificate of appreciation.

Consent Agenda. MOTION (Ball, Stern) to approve the consent agenda including 1) Minutes from May 25, 2023 Meeting. Roll call vote – aye 7; nay 0. Motion passed.

Staff/Department Reports

No questions made for 2) Water; 3) Public Works including Roads & Park Maintenance.

4) Police; 5) Fire – Chief Vanderpool and Vincent reminded members of the active shooter drill exercise taking place outside at the high school this week 6/12, 6/14 and 6/16. Details will be provided to the Board if they choose to observe. Chief Vanderpool also stated that applications are available for the citizens academy starting Mon., 6/19 from 7-9p for 8 weeks.

6) Administration. Collins explained the modification of business license reporting change to expired (after date) vs. pending. Totals may fluctuate as the list gets cleaned up.

7) Attorney – none.

8) Administrator/Clerk. Collins reported that CDOT is informed of the poor condition of Hwy 105 between Spring and Vale streets. They have committed to a temporary patch when feasible and after July 1, will schedule a replacement French drain along with shoulder clean up. Chip and seal maintenance will also take place on the southerly portion of Hwy 105 this summer. An update about the staff work with the neighbors abutting the new trail was given – one fence will be relocated. Administration will be completing the CIRSA insurance audit and renewal. Collins stated a new item will be posted to fill the Parks Commission vacant seat. Additionally, Collins informed the Board of the resignation of the Deputy Town Clerk and will develop an interim plan.

Business Items

9. Special Event Application - The Springs 50 Trail Walk (6/09). Deputy Town Clerk Julia Stambaugh explained the trail walk for vets on 6/9 beginning at 10a. MOTION (Dreher, Padgett) to approve the application and waive the fee. Roll call vote – aye 7; nay 0. Motion passed.
10. Resolution 43-2023 to Authorize Renewal of Police MOU - 4th Judicial District. Chief Vanderpool explained the MOU renewal to receive assistance for investigations for officer shooting. MOTION (Dreher, Stern) to approve Resolution 43-2022 to renew the MOU as presented. Roll call vote – aye 7; nay 0. Motion passed.
11. Resolution 44-2023 to Authorize Listing of Fire Apparatus (2001 LaFrance). Chief Vincent explained the condition of the LaFrance and general costs to test and amount of maintenance (over 7,000 miles needed). There are no longer parts available for the 2001 model. Discussion took place about ISO points for one engine and Chief Vincent described areas the department is making up points. MOTION (Ball, Padgett) to approve Resolution 44-2023 to list the apparatus. Roll call vote – aye 7; nay 0. Motion passed.
12. Consider Participation in Community Development Block Grant Program. Mayor Havenar pointed out there is no cost to participate, and Collins added that participation allows other organizations in the town to receive funding. Discussion took place about appointing a Board member to the advisory board. MOTION (Ball, Dreher) to participate in the program. Roll call vote – aye 7; nay 0. Motion passed.
13. Consider Appointment to the Community Development Advisory Board (CDAB). Trustee Shana Ball and Sam Padgett expressed interest in the appointment to the advisory board. Collins will provide details of the CDAB to the two members for an appointment by the end of summer.
14. Ordinance 14-2023 to Amend Water Section and Repeal Emergency. Mayor Havenar reviewed what has been previously discussed. Mr. Roger Moseley offered comments opposing the language that does not provide adequate evidence and proof to amend the emergency status of the ordinance. He reviewed concerns of infrastructure costs being on residents and referenced past public comments. Attorney Krob explained the language revised, removing emergency and amending to protect the system by capacity vs. area so that directed loop projects can be considered. Mr. Moseley stated he spoke with a water geologist and gave an opinion on redundancy. MOTON (Ball, Ehrhardt) to approve Ordinance 14-2023 to amend/repeal the emergency language. Roll call vote – aye 7; nay 0. Motion passed.

15. Ordinance 15-2023 to Add Healing Centers in M1 Zoning. Mayor Havenar gave background about the state law passed to allow “healing centers” without local authority. Attorney Krob reviewed the language to amend zoning to allow centers by conditional use permit in the M1 zone district. Discussion took place about choosing M1 zone and it was stated that it is typical in Industrial zoning. Mr. Dino Salvatori offered comments that California has centers zoned in existing dispensaries. Discussion took place about general location for centers, noting that as the state rules are worked on this year, the zone could be amended. MOTION (Stern, Dreher) to approve Ordinance 15-2023 adding healing centers as conditional use to the M1 zone. Roll call vote – aye 6; nay 1 (Farr). Motion passed.

16. Review/Distribute Information to Consider Creation of Enterprise Fund. Collins directed members to the staff memo to review and provide additional questions for the time the board considers a stormwater enterprise fund. Discussion took place about having it in place for one year to be audited before exploring funding. Mr. Roger Moseley proposed that detailed information be provided to the public – pros/cons, how it will be managed, and identifying other problem areas in addition to High St. Members discussed moving forward to get the fund established. Consensus was to move forward to establish the fund.

Public Comment

Mr. Gene Kalesti provided an update to the Board on the new trail development and clean up, noting that he spent the week with 42 enthusiastic kids and 10 leaders. He thanked Board members – Havenar, Stern and Dreher for stopping by the trail activity.

Mr. Dino Salvatori stated that the retail store activity is slowly increasing with no issues.

Board Reports. None.

Next Meeting (6/22) and Future Items

Convene to Executive Session (for unfinished items). MOTION (Padgett, Stern) to convene to executive session at 7:09 pm. Roll call vote – aye 7; nay 0. Motion passed.

Adjourn. MOTION (Dreher, Stern) to adjourn at 8:06 pm. Motion passed.

Glant Havenar, Mayor

ATTEST: Dawn A. Collins, Town Clerk