



*Board of Trustees Summary Sheet*

	<b>Nov—Dec YE 2022</b>
<b>Title</b>	<b>PARKS Report</b>
<b>Date</b>	7/14/2022
<b>Contact</b>	Parks Commission
<b>Summary of Volunteer Hours</b>	<p><b>NOV:</b></p> <ul style="list-style-type: none"> <li>• Meetings - 10 hours</li> <li>• Meeting with Fire Chief Vincent and Cptn Weston O to re-establish relationship with Parks - 1.5 hrs</li> <li>• Research &amp; communication with GOCO grant writers - 4 hrs</li> <li>• Reviewed and revised Renner tennis court proposal and researched tennis court storage bin - 2 hrs</li> <li>• Meeting with two citizens proposing a possible mtn bike race in Palmer Lake - 1 hr</li> <li>• Installed bench in Glen Park - 3 hrs</li> <li>• Clearing portions of Creekside trail cutting larger trees for removal - 2 hrs</li> <li>• Arranging Service Day for Creekside Trail (11/26) with Palmer Ridge National Honor Soc Students – 1 hr</li> <li>• Conducting 11/26 Creekside Trail service day - 17 hrs</li> <li>• Weed removal - 8 hrs</li> <li>• Work at Glen Park - 3 hrs</li> <li>• Emails, spreadsheets, organizing events - 12 hrs</li> <li>• Help install bench in Glen Park on the trail to the tennis courts. 3/4 bag cement 8 lock washers – 2 hrs</li> <li>• Car Wash after bringing tools, cement and 10 gallons water -3 hrs</li> <li>• Remove barricades installed eight lock washers, took small T posts back to Town yard -1 hr</li> <li>• Walked potential trail space on 28 acres to revitalize and revive - 2.5 hr</li> </ul>

	<ul style="list-style-type: none"> <li>• Research “survey software” for residence of small municipalities - 1.5 hr</li> <li>• Discussion with Surveyor Jim Brinkman on research of existing Land Survey Plats for Three parcels: 7108100016, 7108126009, 7105400005 - 0.5 hr</li> <li>• Research “survey software” for residence of small municipalities - 1 hr</li> <li>• Met with known local blacksmith welder artist on Art project and spent time proposing a Palmer Lake Parks commissioned piece - 1 hr</li> <li>• Initial 28-acre plotting and identification of historic trails, bridges and adjoining trails -1 hr</li> <li>• Work in Glen park - 3 hrs</li> </ul> <p><b>DEC:</b></p> <ul style="list-style-type: none"> <li>• Meetings – 2.5 hr</li> <li>• Dug and poured cement for Lake memorial bench pad, met with folks watering the trees - 5 hrs</li> <li>• Wrote thank letters for donations to Parks, purchased gift cards and Holiday cards for volunteers &amp; Madeline – 2 hr</li> <li>• Lights contest judging - 1.5 hr</li> <li>• Wrote suggested edits to Parks Commission Code, Commission rules, and POC list for consideration at 1/3 workshop – 2 hr</li> <li>• Discussions with Dawn and Jason - agendas, projects – 1hr</li> <li>• Cut and moved downed limbs in Glen Park – 1 hr</li> <li>• Started and continued collating survey data for 2023 projects priority list and discussions – 2 hr</li> <li>• Collating data between two GOCO grant survey collections - 4.5 hr</li> <li>• Research wilderness log bridge specifications and designs – 2 hr</li> <li>• 2 cement footers for one memorial bench northwest side of lake – 2hr</li> <li>• Survey walking 28 acres historical and potential trails and bridges – 1.5 hr</li> <li>• Discussion with license Jefferson County PE for volunteer foot, horse and bike bridgework designs and frame load – 1.5 hr</li> <li>• Design computer time for Public 28 acre possibilities while walking and plotting Plat – 4 hr</li> <li>• Survey walking 28 acres and drained beaver ponds, historical and potential trails and bridges (Willan’s included) – 2.5 hr</li> </ul>
<p><b>Total Volunteer Time</b></p>	<p><b>November: 81 total hours</b>  <b>December: 34 total hours (reported by RW, GK)</b></p>
<p><b>Upcoming Activity</b></p>	