



## PARKS COMMISSION

Tuesday, December 13, 2022 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### MINUTES

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**Call to Order.** Chair Wiecks called the meeting to order at 6:01 pm.

**Roll Call.** Present: Reid Wiecks, Lindsey Leiker, Cindy Powell, Mike Pietsch, Phyllis Head, Ande Furrer, Gene Kalesti. Staff: Jason Dosch, Dawn Collins. Others: Doug (REI), Greg (Disc Golf).

#### Approval of Minutes

1. Approval of Minutes from November 8, 2022. MOTION (Leiker, Powell) to approve minutes from November. Motion passed 7-0.

**Petty Cash Report.** Mike Pietsch reported donations and expenditures with a new balance of \$483.

**Public Works Supervisor Report.** Jason Dosch updated the Commission members on the CORE power placement (400 amp) at a cost of about \$10,000. It will be reviewed to be scheduled in 2023.

#### Town Administrator Report

2. Update on GOCO Grant Concept Submittal. The feedback from Chris, GOCO rep, was distributed. A workshop will be planned for next steps and further development of plans. Cindy Powell stated she has identified multiple funding sources – Daniels, Tri-lake Rotary for review.
3. Consider Tree Donation at Right of Entrance to Ballfield Area. A citizen is offering to purchase spruce trees at the right side of the drive entrance to the ballfield. A proposal will be requested.
4. Consider Basketball Hoop/Pole Donation. This item was accepted and will be considered with other projects for 2023. Reid mentioned it will need sand or concrete in the base.
5. Determine Logs (Qty/Size) for Fire to Haul. Discussion took place about planning for the need of logs and design of bridge. It was agreed that an estimate of where/what should be determined to assist the Fire Dept removing the logs from the reservoir area. Collins stated the map provided is primarily public right of way and abutting neighbors could be noticed with a courtesy letter of any walking activity for trails.
6. Invoice for Survey Work for Power at Ped Bridge (\$2050). Collins reviewed the total cost of \$10,000 for power and \$2000 for survey work to design the power, which the town will move forward with to appropriately plan for power near the bridge. Discussion took place about requesting assistance from Awake Palmer Lake for payment. Lindsey agreed to bring to the next meeting.

**Business Items**

7. Review Request from REI Experience. Doug introduced himself and provided background to the REI outdoor experience. He inquired about guided visits to the lake in 2023-24 depending. Discussion took place about activities, and he stated that one guide with about six participants may be the smallest group for boarding or kayaking activity.
8. Finalize Holiday Lights Contest. Lindsey reported seven participants for the lights contest and a map will be posted Friday for judging on Sunday. She will distribute information.
9. Review of Trail-Open Space Plan. Gene reviewed where to consider trail connections and to walk the areas. Cindy mentioned the Colorado Youth Corp for assistance. Gene also mentioned a class of senior students that require community service hours (Collins will get contact from Mayor Havenar).
10. Projects to Consider in 2023. Reid will blend, revise and distribute the list from the Parks survey for review at a future workshop.

Ande Furrer and Lindsey Leiker left the meeting about 7 pm.

**Centennial Park**

11. Update Avid4 Adventure. Reid reviewed a message from Cassidy of Avid4 that the classes will not continue in 2023 due to lack of funding.
12. Update on Disc Golf Course and Master Plan Draft. Greg F provided a review of the year and the projects scheduled for 2023. He requested a few hundred in funds to cover material, specifically caution signs were mentioned. Cement could be managed when other cement projects are planned, and Jason D noted that Greg should him when assistance is needed. This is the first phase of a 5-year plan. Approximately 18 new baskets should also be planned for, approximately \$8000. These items will be added to the project list. Discussion took place about tee/hole revisions and additional pole/log(s) needed. MOTION (Wiecks, Powell) to approve \$200 for material and necessary cement as needed. Motion passed 5-0.

**Glen Park**

13. Report of Creekside Trail Service (11/26) Palmer Ridge NHS Students. Reid reported that four students assisted with the Creekside clean up.
14. Update on Revised Tennis Court Proposal. Reid reviewed the revised proposal from Renner. Discussion took place about the 8 ft divider between courts, the trench area to remain for drainage, to clear or widen the output of the drainage area, color of lines for multiple courts, and further discussion ensued about determining the slope of the area, improving drainage and considering the schedule of the resurface work for the fall of 2023 or wait for spring of 2024.

Cindy left the meeting about 7:30 pm.

MOTION (Head) to request to be on the spring schedule and accept the current bid with any additions to come back after Renner answers questions Reid stated (slope, improve drainage). With continued discussion, Phyllis withdrew her motion. It was agreed generally to bring back answers to the next meeting to review.

**Public Comment.** None.

**Report of Other Meetings.** None.

**Next Meeting and Future Items.** Next regular meeting is January 10 and a workshop may be considered for rules and point of contact assignment for the Parks Commission on January 3.

**Convene to Executive Session.** It was agreed that an executive session is not required. Last year, Parks offered a cash gift to Parks staff. Reid asked to consider volunteers that also maintain the median at Hwy 105/Spring and in the Glen.

15. Consideration of Annual Bonus for Parks Personnel. Members agreed on two \$25 gifts to each resident volunteer and one \$50 gift to Madeline.

**Adjourn.** Reid adjourned the meeting at 7:59 pm.

Minutes by: Dawn A. Collins, Town Administrator/Clerk