



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: July 14, 2022	ITEM NO.	SUBJECT: SPECIAL EVENT APPLICATION – Pikes Peak Library District Summer Adventure Party
Presented by: Deputy Clerk Julia Stambaugh		

Recommended Action

To approve the event to take place at the Palmer Lake Recreational Area as presented and endorsed by Staff.

Background

The Pikes Peak Library District is pleased to once again offer their end-of-summer reading party, featuring arts and crafts, inflatable slides, and other outdoor play equipment. There will be several booths with activities for all ages. The Summer Adventure Party will be held on August 5 from 9:00 AM to 1:00 PM. They estimate approximately 200 participants.

They requested permission from the Fire Dept to cordon off parking lot at the Village Green. There will be orange cones separating the parking lot from the FD driveway to ensure their path out of the station is not blocked. Public Works has approved the parking plan that includes parking along Upper, Lower and Middle Glenway. There is no objection, as long as the vehicles are off the roads and do not block the driveways. There will be volunteers flagging people to park in the Public Parking lots and guiding them across the street. If there is to be a petting zoo, the animals are to be contained, and the Town Hall and the Village Green will be returned to its original state.

The Library is requesting the \$100 application fee be waived.