



## *Board of Trustees Summary Sheet*

	<b>June 2022</b>
<b>Title</b>	<b>Department Monthly Report</b>
<b>Date</b>	7/14/2022
<b>Contact</b>	Jason Dosch
<b>Summary</b>	<p>Graded roads            Patched Potholes            Applying dust control on Town roads            Cut tree limbs from ROW and chip branches            Clear drainage ditches            Replaced and repaired street signs            Performed routine maintenance on equipment and playground equipment            Emptied trash cans at Lake Rec. area/Cleaned bathroom at Lake            Performed playground inspections            Planted flowers and maintained area around the Town office, Town Hall            Mow grass and upkeep of Elephant Rock property            Set up and tear down seating and tables at Town Hall for meetings and events            Attended Parks Committee meetings            Working with CDOT and GMS Eng. for \$200,000 in stimulus funds for bridge maintenance            Attended Special events review meetings            Removed dead deer from ROW            Attended TAC meeting at PPACG            Met with PPACG and CDOT about possibilities of Main Street Grants            Planning Palmer Lake Elementary School Road Improvement project with Federal Grant funding            Performed maintenance parking kiosk at Trailhead parking lot</p>
<b>Training</b>	n/a
<b>Other Activity</b>	<p>Assist with 4<sup>th</sup> of July Festival event and Parks Commission Clean Up            Assist with Fence install at Ped Bridge/RR            Assist Parks Commission replacing step at Gazebo</p>