



PARKS AND TRAILS COMMISSION

Tuesday, March 10, 2026 at 5:30 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order

Meeting Called to order at 5:31PM

Roll Call

Pietsch, Penner Wiecks, Noleen, Ferguson, Nilson (entered at 5:45)

Pledge

Approval of Minutes

1. Minutes of February 10th, 2026

Motion to Approve Minutes of February 10th, 2026 (Penner, Pietsch) "Aye" Vote. Motion passed unanimously

Petty Cash Report

- I. Past meeting – \$66.00
- II. Donations – \$34.00
- III. Current – \$100.00

Public Works Supervisor Report

2. March 2026 Public Works Supervisor Report

Public Works Supervisor Stacy DeLozier reported on various projects, including brush clearing, work on the ball field, and plans to redo the entire fence, with the cheapest quote being around \$25,000

Town Administrator Report

Interim Town Administrator Glen Smith spoke on the delay in signing a MOU with the little league due to not having an attorney currently. Continued with a brief update on the status of Elephant Rock being under technical review.

Commissioner Wiecks mentioned that Lewis Palmer High School's baseball coach had reached out to do some volunteering on baseball field.

Business Items

3. Report of Volunteer Hours
4. Kiosk Revenue
5. Discussion/Update of Parks and Trails Commission Application

Motion to recommend to the Board of Trustees that they appoint Carolyn Kincade to the Parks Commission. (Nilson, Wiecks) "Aye" Vote. Motion passed unanimously

Motion to Discuss next regular meeting now rather than at the end of the meeting. (Wiecks, Penner) "Aye" Vote. Motion passed unanimously

Motion to move the next regular meeting from the 14th of April to the 7th of April if its available. (Wiecks, Noleen) "Aye" Vote. Motion passed unanimously

Motion to amend the previous motion that was passed, to add possible dates of 8th of April and the 6th of April. (Penner, Nilson) "Aye" Vote. Motion passed unanimously

6. Discussion/Update on Chapter 2.20 - Parks and Trails Commission

Commissioner Wiecks opened a discussion on chapter 2.20 of the town code, which outlines the Parks and Trails Commission's limits and responsibilities, and it was suggested that commissioners review the chapter to understand their roles and boundaries

7. Discussion/Update on Election of Parks & Trails Commission Chair and Vice-Chair

Motion to continue to the next regular meeting in April. (Wiecks, Nilson) "Aye" Vote. Motion passed unanimously

8. Discussion/Update on Fountain Creek Watershed District Meeting

Commissioner Penner gave an update is provided on the Fountain Creek Watershed District meeting, which will take place on March 19th at 10:00AM at town hall, and attendees will discuss the watershed system and hear concerns related to Monument Creek.

It was requested from the Commission that town staff be present for this workshop.

9. Discussion/Update on Small District Association of Colorado "What makes a Board Effective."

Presented by Commissioner Wiecks as an informational tool for the commission.

10. Discussion/Update on Pikes Peak Outdoor Recreation Association Opportunity - PPO Industry Leadership Summit (April 10th)

Commissioner Ferguson indicated that he would like to attend.

Motion for the Parks Commission to support for at least two people to going to the leadership summit put on by Pikes Peak Outdoor Recreation Association. (Wiecks, Penner) "Aye" Vote. Motion passed unanimously

Commissioner Wiecks requested that the 2026 Water Fluency Program put on by SDA be put on the agenda for the May meeting.

11. Discussion/Update on Cindy Allen Memorial Park

Motion to continue business items 11, 12, and 13 to the next regular meeting. (Wiecks, Ferguson) "Aye" Vote. Motion passed unanimously

12. Discussion/Update on Elephant Rock Concept Proposal
13. Discussion/Update on Potential Westward Lane park update

Trails and Bridges

Centennial Park

14. Stars and Stripes American Heritage proposed project
Commissioner Ferguson volunteered to be parks liaison for this project.
Motion to recommend the public works supervisor to approve the Stars and Stripes American Heritage gaga pit. (Ferguson, Nilson) "Aye" Vote. Motion passed unanimously
15. Discussion/Update on Update on Pickle Ball Windscreens
Commissioner Wiecks provided an update that the pickleball club will do the installation on this project and that the total cost savings for this roughly \$4000.
16. Discussion/Update on Requested Soil Sample at the South End of the Lake
Wiecks provided an update on this item
Commission decided to continue this item until the regular meeting in May.
17. Discussion/Update on Little League Field
Discussed during Interim Town Administrator Smith's report.
18. Discussion/Update on Memorial Bench at the Lake
Public Works Supervisor DeLozier updated the commission that the memorial bench had been successfully installed on the east end of the lake.

Glen Park

19. Discussion/Update on Tennis Court Side Entrance, Landscaping Proposal, and Left Bank Entrance
20. Discussion/Update on Apple Tree Care Update, Cost & Company
Commissioner Wiecks provided update town's apple trees have been successfully pruned. To save on disposal fees, the branches have been piled roadside for pickup, with a plan to revisit more intensive reshaping and height reduction next January.
21. Discussion/Update on Glen Park court resurfacing by Renner Sports Court
Commissioner Wiecks provided an update that he and a representative of Renner Sports Court will be meeting on March 17th to discuss the different options the courts have.

Public Comment - *This time is reserved for the public to speak to items not on the agenda.*

No public comments received.

Report of Other Meetings

Next Meeting and Future Items

Adjourn

Adjourned at 6:50PM

DRAFT