



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: February 23, 2023	ITEM NO.	SUBJECT: Resolution to Authorize Contract for Records Management Program for Fire
Presented by: Town Administrator /Clerk		

The Fire Department desires to combine programs for one records management platform. The contract with ESO allows the Palmer Lake Fire Department to move away from two different software databases to one database for Report Documentation, Maintenance, Inspections, Inventory and Training.

This contract allows for an annual step increase from zero dollars the first year to \$8000.00+ dollars by year three. The department currently spends \$6000.00+ dollars per year for two different databases that do not communicate with each other.

Staff recommendation is to authorize the contract with eco for 36 months..