



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: February 23, 2023	ITEM NO.	SUBJECT: Direction to Prioritize Town Business
Presented by: Town Administrator /Clerk		

Town staff has several items requiring attention by the Board of Trustees. We are also aware of the Board's interest in addressing items. To be efficient with planning and organizing the Board meeting time, it is requested to review the following to prioritize items (no particular order and add as needed) –

- Direction on water system improvement – planning for the future
- Direction on possible water rate adjustment (following completion of the analysis, Q2)
- Direction on drainage issues – planning for the future
- Amend short term rental regulations
- Amend sign code (following recommendation from Planning Commission, Q1)
- Direction and parameters on elephant rock property use – plan for the future
- Town code review by section – plan for the future
- Amend land use code (following recommendations from Planning Commission after diagnosis, Q2)
- Town Department -
 - strategic planning for Public Works
 - strategic planning for Police
 - strategic planning for Fire
 - strategic planning for Administration

Once a list is compiled, roughly prioritize by quarter or upcoming month.