



PARKS AND TRAILS COMMISSION MEETING

Tuesday, October 08, 2024 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Chair Reid Wiecks called the meeting to order at 5:07 pm.

Roll Call. Present: Kevin Magner, Jennifer Nilson, Reid Wiecks, Mike Pietsch. Excused: John Tool. Others present: Dawn Collins, Trustee Nick Ehrhardt, Tish Torweihe.

Approval of Minutes

1. Minutes from September 10, 2024 Meeting. MOTION (Jennifer, Reid) to approve the minutes from September 10th. Motion passed 4-0.
2. Minutes from Special Meeting September 24, 2024. MOTION (Jennifer, Reid) to approve the minutes from September 24th. Motion passed 4-0.

Petty Cash Report. Mike reported expenses, donations and a new cash balance of \$194.

Public Works Supervisor Report

3. Uninstall Palmer Lake Fountain. Stacy reported that El Paso County will winterize the east side restroom at Palmer Lake. The lake fountain will be uninstalled in the coming week for winter storage and the dock extension picked up. Parks has a new full-time employee, Carson Wolla. The E-Rock porta potty was picked up. A big thank you to the Parks Commission for a successful service day covering 160 yards of clean-up and all the brush piles.

Town Administrator Report. Provided copy of new memorial request from the Westfall family. Jennifer will reach out to the family.

4. Review Proposed Budget. Dawn reviewed the proposed budget and proposed that an internal restricted policy will be drafted for use of various revenue funds. The pickleball \$12,000 donation and rentals will be additional line items. Conservation Trust Funds average \$36,000 annually. Reid reported that the intent of the pickleball donation funds would be 50% set aside for resurfacing of the courts and 50% routine maintenance based on his meeting with Tim Caves.

5. Update 24 Hours of Palmer Lake Donation. Stride Events (24 Hours of Palmer Lake event) donated \$1,010 to the Parks and Trails Commission.

Business Items

6. Report of Volunteer Hours. Reviewed volunteer hours. Tish will update Reid if the total included the volunteers from Creek Week hours.
7. Kiosk Revenue. Reviewed.

8. Report/Consider Items for Project List. No additions to the project list were made.
9. Creek Week Update. Discussion to promote this event and get more volunteers such as high school honor society and church groups. Discussion took place about offering food, snacks to promote interest and considering a competition to make it a fun event. Spring clean up could be on Earth Day and ideas were discussed. It was agreed to add this to a future workshop. Broomball to be discussed at the next workshop.
10. Update Sign List for Parks & Trails. John and Reid walked the trail and came up with ideas. Tri Lakes printing can make the signs and use the same material as the pickleball court signs. Reid will get some quotes from other vendors and present at a future meeting.
11. Review Holiday Lights Contest. Jennifer will have the event flyer ready to start promoting November 1st. Judging will take place on Sunday, December 15th at 7 PM. Jennifer will create a Google form for signup with new categories and a participant map will be made available. Discussion took place to consider a traveling plaque and post it at the Town office.
12. Consider Design Options of Vacated Cabin Area on ER. It was agreed to add this item to a workshop. Discussion took place about including the ballfield with more options.
13. Update E-Rock Open Pavilion Renovation. Quotes were discussed for the roof options; and Kevin will do more research. A special meeting may be needed prior to the October workshop. Reid will confirm with Raptor for an itemized quote.
14. Review 2025 Projects Budgeted. Discussion took place to add line items for big ticket projects. Reid will reach out to Palmer Divide Soccer and Awake the Lake. Stacy has reached out to the company that manages noxious weed treatment in the past. It was noted that the state sent a letter regarding noxious weeds and that Parks will need to establish a control plan.

Nick Ehrhardt left the meeting at 6:25 PM.

Trails and Bridges

Update USAFA Bridge

Centennial Park

15. Present Artist Drawing of Troll - Awake the Lake. This item was withdrawn.
16. Update On Memorial. Nothing currently from John.
17. Update Pickleball Work Group. Nothing currently from John.

Glen Park

Public Comment. None.

Report of Other Meetings

Next Meeting (Workshop 10/22) and Future Items

Adjourn. Commissioner Reid Wiecks adjourned the meeting at 6:30 PM.

Minutes by: Tish Torweihe, Administrative Specialist