



## **PARKS COMMISSION**

**Tuesday, April 11, 2023 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### **MINUTES**

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**Call to Order.** Chair Reid Wiecks called the meeting to order at 5:01 pm.

**Roll Call.** Members Present: Cindy Powell, Phyllis Head, Reid Wiecks, Mike Pietsch. Excused: Gene Kalesti, Ande Furrer, Samantha Deeder. Others present: Resident- Kevin Magner; Trustee Jess Farr; Dawn Collins, Jason Dosch, Tish Torweihe.

#### **Approval of Minutes.**

1. Minutes from March 14, 2023. MOTION (Reid, Mike) to approve the minutes. Motion Passed 4-0.

**Petty Cash Report.** Mike Pietsch reported donations from Winterfest, drop box donations and expenses with a new balance of \$526.

**Public Works Supervisor Report.** Jason reported renting an excavator to move the rocks around the playground next week. Park bench arrived from the scouts to be placed. The county is still interested in the millings at the east side of the lake. Discussion of Palmer Lake water level for the Kids Fishing Derby and installing the fountain to be placed. Reid reported June 3<sup>rd</sup> will be the first Service Day. May 31<sup>st</sup> is the annual on-site visit from CIRSA.

2. Lake Level - Fountain Install. Waiting until May to make the final decision based on water level and moisture.

#### **Town Administrator Report**

3. Kiosk Revenue Update (March). Dawn reported the net collection year to date \$5,590. She also asked PD to assemble something about their routine and patrolling of trail areas.

4. Parks Report of Volunteer Hours. None to report. Reid asked everyone to submit their hours to Ande. Service Day in the Park will be on June 3<sup>rd</sup> from 9 AM-12 PM. The Community Garage Sale may be in June. Creek Week will be the first week in September.

#### **Business Items**

5. Update/Status of Elephant Rock Property. Jess reported that resolutions will be considered for the start of a new trail and the Board will be giving direction for a Master Plan with Parks included. A work group will be authorized to create a Master Plan, which will be phase one. Jess mentioned that the Board would like to see the trail flagged.

6. Review/Consider Phase 1 of New Trail. The attachment is in the packet to review. There is also a Crossed Paths Survey estimate, however, any survey will be considered/directed by the Board. Jason reminded Parks about the habitat for the Preble Mouse and to not disturb or obstruct the habit.
7. Review Grant Activity for Parks. Discussion of grants took place. Cindy reviewed safer crosswalks for small towns and Youth Core volunteers paid for by GOCO. All grants requiring a match should be approved by the Board of Trustees first with plans. Jess suggested that completed plans would for grants to be more organized as a Town. CDOT has completed the three allowable crosswalks, located by the Arts Center, Pie Corner, by the ballfield parking. CDOT has a team to address existing crosswalks and walkways in the design of the downtown revitalization, funded by MMOF.
8. Point of Contact Responsibilities. Discussion suggested that committee members be assigned to various positions. Mike suggested Disc Golf and Fireworks be subcommittees. Reid will update it for the next meeting. Jess is willing to be the liaison to Awake the Lake.
9. Review of 2023 Projects to Complete. Discussion of ranking was clarified. This will be tabled for the next meeting.
10. Consider New Shed Storage Purchase. One direction from the Board takes place, this will be considered.
11. Review Noxious Weeds List/Table. Phyllis reviewed important information regarding noxious weeds. A review of various types in the parks area took place. El Paso County provides an informational Noxious weed book and copies are at the post office, Town office and El Paso County's website. Phone apps can help identify weeds. Phyllis is willing to train the next person who would like to oversee noxious weeds. Reid suggested that noxious weeds remain under Parks to make sure it does not fall to the wayside.
12. Chautauqua Project List. None currently.

### **Centennial Park**

13. Update CORE Power Installation. Jason did not have an update but was sure it would be any day.
14. Stairs and Landscape Plan at East Side of Pedestrian Bridge. Three bids were submitted, and Dale landscaping was approved. Awake the Lake is willing to cover the cost with some conditions starting around May 1<sup>st</sup> to complete before summer. Some of the labor will be in-kind by the Town. MOTION (Cindy, Mike) to approve the bid as presented to Awake the Lake and cost paid by APL. Motion approved 4-0.
15. Update on Eagle Scout Projects. Mike is working with two scouts - Jordan will be installing two benches on the east side of the bridge; one flat bench by the parking lot and one bench will be close to the fence that will be installed facing the lake at the east abutment. Ethan is working on building a two-sided information board on the west side of the bridge and will include a peak roof for better weatherproofing.

**Glen Park.** There is a lot of activity with the Pickleball residents, and they have raised donations to cover the nets and standards. Discussion of tennis vs. pickleball took place. Cindy suggested a survey to gather data on interest on one or another.

**Public Comment.** Kevin Magner is on the subcommittee for the new Elephant Rock Master Plan for trails and park. He contacted US Fish and Wildlife and spoke with Kate Lensing and she supported the

trails and bridge. Driving on primitive land is not suggested. He will be working on the permitting of the bridge (s).

**Report of Other Meetings.** None.

**Next Meeting (4/25) and Future Items**

**Adjourn.** Reid adjourned the meeting at 6:45 pm.

Minutes by: Tish Torweihe, Admin Specialist