



## **PARKS COMMISSION MEETING - RESCHEDULED FROM 12/7**

**Monday, December 06, 2021 at 4:00 PM**

Tri-Lakes Chamber House, 300 Hwy 105, Monument

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### **MINUTES**

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**Call to Order.** Reid W called the meeting to order at 4:05 PM.

**Roll Call.** Present: Reid W, Mike P, Ande F and Lindsey L; Excused: Greg F.

**Approval of Minutes.** 1. Parks Commission Meeting 11/16/21 Minutes. MOTION to approve (Mike, Lindsey). Motion passed 4-0.

**Petty Cash Report.** Mike reported expenditures and a current balance of \$382.45.

**Public Works Supervisor Report.** Jason D reported hazardous utility poles are in the process of being removed from town property near the lake parking. Jason suggested that a design be made for future parking. Ande and Jason installed the cut-out Santa and sleigh at the gazebo. The new Parks employee will be introduced at the next morning Parks meeting (1/4/22).

**Town Administrator Report.** Dawn suggested assistance to clean out the storage sheds and possibly combine or reconfigure for better storage. Reid already combined the noxious weeds with parks storage items but will go through it again. Dawn gave updates as follows – new overlay of the zipline property issue will be reviewed with the property owner; the trailhead parking kiosk credit card processing is still pending and will explore cost of other options vs. the state. Photos of the DIA display was passed around with a thank you to those involved with putting it together. A special thank you to Gary and Patricia Atkins for making the extra trip to DIA to complete the project. Outdoor Ice Hockey Classic will be informed of Winterfest date if they choose to push date due to weather (lake not fully frozen).

#### **Business Items**

2. Review of CIRSA Property/Playground Review. CIRSA is pleased with all the work done at the playground in the Glen. There is still a concern of the hard surface at the swing area to be addressed. Discussion of the cost of new curbing and cushion materials. Discussion of repairing the gazebo steps with wood or cement and costs took place. Reid will bring in the measurements he took last year. Extra rails were suggested by CIRSA. Discussion of this being a good group project took place. Dawn will reach out to a local church offering assistance and Lindsey will check with volunteers to line it up. Dawn requested a deadline of mid-January for a summary of playground repairs to report back to CIRSA. This will be added to the next agenda (1/4).

3. Update - "Bubble" Panel Replacement. Ande presented the Little Tykes cost comparison to replace the bubble panel (about \$1126) or add nine rails at half the cost (about \$634). Shipping was about the

same at \$150. Discussion took place of the age of the equipment and going with the least cost to replace. MOTION (Mike, Lindsey) to order the rails in the blue color. Motion passed 4-0.

4. Update - Install Balance Beam. Reid and Jason will pick a date in the next couple weeks to get this installed while ground is not frozen. Jason will check supplies needed for three concrete tubes to support the beam. Reid needs help raking the wood chips and leveling the ground for installation.

5. Final Review of Holiday Lights Contest. Currently there are three entries and Lindsey will review the score sheets from Reid for the judging. Lindsey will reach out to Glant regarding prizes. Signs will cost around \$150 to print. The deadline for entries was agreed to be on 12/18 by 12 noon. Lindsey will coordinate judging for the evening of 12/18.

### **Centennial Park**

6. Plan Winterfest (2/12). Ande and Reid will check on inventory in the storage shed. Jessica Farr had a checklist of "Lessons Learned in 2021" that were given to Ande to help plan the event. Discussion took place about inviting local businesses to participate, food trucks, to offer hot drinks and snacks for the event. Reid asked to add this to the 1/4 agenda and to discuss a Plan B.

7. Review/Sort - Centennial Park Brainstorming List. Directed to address at the end of the meeting.

### **Glen Park**

Mike suggested getting an estimate to resurface the tennis courts. Local D38 high schools can offer leads on companies the district uses.

### **Public Comment**

Phyllis discussed the problems with the knap weeds and proper removal of it. She stated it is in excess around the lake and parking area. She suggested service work to break it off but not mess with the soil. It was also suggested that knapweed root weevil will destroy the root system of the knapweed. Discussion took place about a volunteer project (church groups, boy scouts and local high school). A concern about a tent in the stream along the creek was raised and staff will address it.

### **Report of Other Meetings**

Mike informed the Commission of an invitation to attend the Fountain Creek Watershed citizen subcommittee. MOTION (Reid, Ande) to recommend Mike serve on this committee. Motion passed.

### **Next Meeting (Jan 4th, 9 AM) and Future Items**

8. Convene to Executive Session. MOTION (Reid, Mike) to convene to executive session at 5:33 PM. *Pursuant to CRS 24-6-402(4)(e) determining positions relative to matters subject to negotiations; development strategy for negotiations (determine bonus for Parks staff).* Motion passed.

9. Reconvene to Open Session. MOTION (Reid, Mike) to reconvene to open at 5:39 PM. Motion passed.

10. Consideration of Bonus for Parks Staff. MOTION (Lindsey, Reid) to gift \$50 cash to Parks staff from the Parks petty cash. Motion passed 4-0.

7. Discussion ensued about the Centennial Park Brainstorming List to be prioritized and emailed to Reid. Reid will compile the data and bring it to the next meeting for discussion. Lindsey stated that safety items should be a priority to keep in mind.

**Adjourn.** Reid moved to adjourn the meeting at 6:08 PM.