



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: March 27, 2025	ITEM NO.	SUBJECT: Resolution to Approve Board of Trustee and Mayor Position Descriptions
Presented by: Town Administrator/Clerk		

Background

As reviewed by the Board, enclosed are final draft of the position descriptions for the Board of Trustee and Mayor positions to uphold.

Recommended Action

Approve Mayor and Trustee position description.