



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: March 27, 2025	ITEM NO.	SUBJECT: Resolution to Approve Town Purchase Policy
Presented by: Town Administrator/Clerk		

Background

The town has not historically had a written purchase policy, although regular practice and procedure has been followed. Enclosed are additions to the final version of the purchase policy for Board consideration.

Recommended Action

Approve the Town purchase policy based on current practice.