



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: March 27, 2025	ITEM NO.	SUBJECT: Resolution to Approve Policy for Annual Review and Designation of Board Members
Presented by: Town Administrator/Clerk		

Background

As discussed by the Board, enclosed is a revised policy for the annual review and designation of elected officials to act as a liaison to various departments and/or advisory commissions. This role is intended as communication conduit for the Board. Designation is not required for all members and may change annually depending on the needs identified by the Board and the availability of members.

Recommended Action

Approve the policy for assigning Board members.