

42 Valley Crescent
 PO Box 208
 Palmer Lake, CO 80133
 Phone: (719) 481-2953
 Fax: (719) 488-9305
www.townofpalmerlake.com

TOWN OFFICE USE ONLY	
Date Received: <u>2/27/25</u>	By: <u>LR</u>
Payment #: <u>online</u>	Fee: <u>\$100.00</u>
<input type="checkbox"/> Approved	By: _____
<input type="checkbox"/> Denied	Date: _____

Item 3.

TOWN OF PALMER LAKE SIGN PERMIT APPLICATION

PAID

The following application is pursuant to Municipal Code Chapter 14.50 and must be completed for all types of signage in the Town of Palmer Lake. The application fee is \$100.00, which includes a nonrefundable \$15.00 fee for application processing, regardless of approval, denial, or applicant withdrawal.

The following documents must be submitted for this application to be considered:

- Completed Sign Permit Application
- Applicable fees
- Sketch of sign, including colors, dimensions, wording, and specific location of sign

This application and all required associated documents shall be submitted to the Town of Palmer Lake prior to scheduling before the Planning Commission. The Planning Commission meets monthly on the third Wednesday. Submission of application does not guarantee approval.

Note: A minimum of 10 days is required to process this application.

APPLICANT/BUSINESS OWNER INFORMATION

Business Name/Owner: RAD Extracts / Contact: Kate Kinnison

Phone: 719-648-7616 Email: KateK@radextraction.com

Street Address: 870 Commercial Ln City: Palmer Lake State: CO Zip: 80133

Legal Address: Lot(s): 7110006144 Block: R14239 Subdivision: N/A

Mailing Address (if different than physical location): _____

City: _____ State: _____ Zip: _____

Applicant Name (if other than owner): Tri-Lakes Printing / Contact: Kathy Brown

Phone: 719-488-2544 Email: info@trilakesprinting.com

Street Address: 15706 Jackson Creek Pkwy, #120 City: Monument State: CO Zip: 80132

(Sign #1)

SIGN & FEE INFORMATION

The fee for this application is \$100.00. If requesting more than one sign, a separate application must be completed for each sign.

A sketch of the intended sign, including colors, dimensions, and location of the building or structure to which the sign will be attached, must be included with this application.

TYPE OF SIGN (check all that apply):

- Double-Faced
- Free-Standing
- Multi-Faced
- Projecting
- Single-Faced
- Wall-Mounted

SIGN CATEGORY (check all that apply):

- Business
- Comprehensive Sign Plan
- Directory Sign
- Marquee
- Master Plan
- PUD Sign
- Temporary Sign
- Other: _____

Sign Wording: (Logo of company) RAD Organic CBD & Manufacturing

Specific Location of Sign: Above front door on building face, facing NW

Dimensions of Sign: L 296" x W 0.125" x H 22" Dimensions of Sign Structure: L 300" x W 1" x H 24"

Colors: White background, black & yellow text Materials: Dibond (aluminum composite)

Will sign be illuminated? Yes No If yes, describe: _____

How will the sign be mounted/affixed? Placed into existing sign cabinet, mounted on top of existing sign faces

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS.

Kathy Brown
Signature

Kathy Brown
Printed Name

2/24/2025
Date

TOWN OFFICE USE ONLY
Scheduled PC meeting date: 3/19

Sign #1

Placed in existing cabinet

Overall sign size: 296" wide x 22" high, 0.125" depth

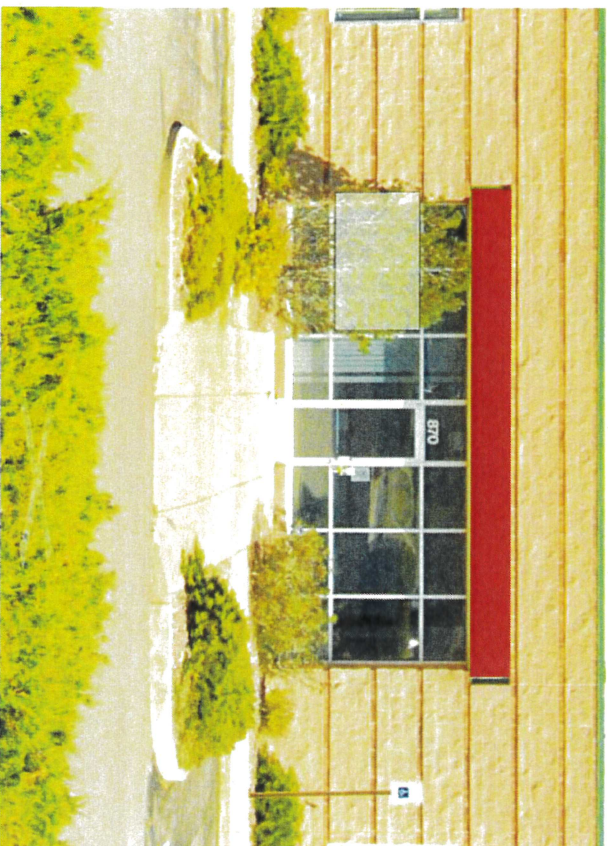
Material: dibond (aluminum composite [metal], flat surface)

Qty. 1 total sign (installed in 3 panels)

Sign artwork:

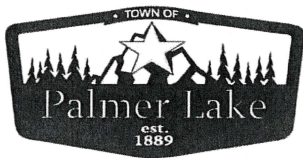


Photo of sign placement location:



■ Sign placement area
(covering existing signage)





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City: _____ State: _____ Zip: _____

Applicant Name (if other than owner): Tri-Lakes Printing / Contact: Kathy Brown

Phone: 719-488-2544 Email: info@trilakesprinting.com

Street Address: 15706 Jackson Creek Pkwy, #120 City: Monument State: CO Zip: 80132

(sign #2)

SIGN & FEE INFORMATION

The fee for this application is \$100.00. If requesting more than one sign, a separate application must be completed for each sign.

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TYPE OF SIGN (check all that apply):

- Double-Faced
- Free-Standing
- Multi-Faced
- Projecting
- Single-Faced
- Wall-Mounted

SIGN CATEGORY (check all that apply):

- Business
- Comprehensive Sign Plan
- Directory Sign
- Marquee
- Master Plan
- PUD Sign
- Temporary Sign
- Other: _____

Sign Wording: (Logo of company) RAD Organic CBD & Manufacturing

Specific Location of Sign: On SW facing side of building, above windows

Dimensions of Sign: L 240" x W 0.125" x H 22" Dimensions of Sign Structure: L 244" x W 1" x H 24"

Colors: White background, black & yellow text Materials: Dibond (aluminum composite)

Will sign be illuminated? Yes No If yes, describe: _____

How will the sign be mounted/affixed? Placed into existing sign cabinet, mounted on top of existing sign faces

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Kathy Brown

Kathy Brown

2/24/2025

Signature

Printed Name

Date

TOWN OFFICE USE ONLY
Scheduled PC meeting date: 3/19

Sign #2

Placed in existing cabinet

Overall sign size: 240" wide x 22" high, 0.125" depth

Material: dibond (aluminum composite [metal], flat surface)

Qty. 1 total sign (installed in 3 panels)

Sign artwork:

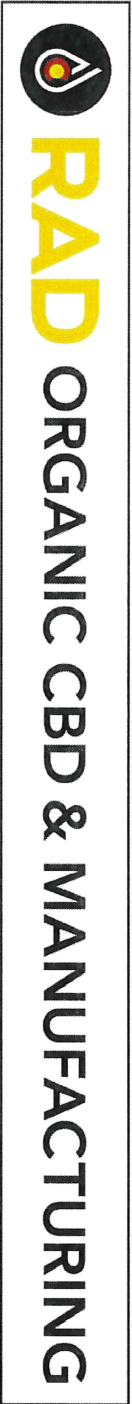
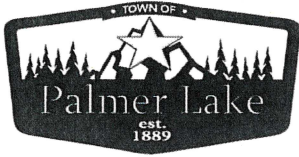


Photo of sign placement location:



■ Sign placement area
 (covering existing signage)





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Date Received: 2/27/25 By: [Signature]
 Payment #: online Fee: \$ 100
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 SIGN PERMIT APPLICATION**

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(Sign # 3)

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- Single-Faced
- Wall-Mounted

SIGN CATEGORY (check all that apply):

- Business
- Comprehensive Sign Plan
- Directory Sign
- Marquee
- Master Plan
- PUD Sign
- Temporary Sign
- Other: _____

Sign Wording: (Logo of company) Rad Extracts / Retail CBD Products, Contract Manufacturing,
Organic Hemp Extraction

Specific Location of Sign: Decal added to existing directional sign, corner of prpty @ Circle Rd & Commercial Ln

Dimensions of Sign: L 60" x W 0" x H 36" Dimensions of Sign Structure: L 120" x W 4.5" x H 60"

Colors: White background, yellow & black text Materials: Vinyl decal

Will sign be illuminated? Yes No If yes, describe: _____

How will the sign be mounted/affixed? Vinyl decal applied to existing sign surface

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS.

Kathy Brown
Signature

Kathy Brown
Printed Name

2/24/2025
Date

TOWN OFFICE USE ONLY
Scheduled PC meeting date: 3/19

Sign #3

Covering up blank space on existing sign
 Overall size: 60" wide x 36" high, 0" depth
 Material: adhesive vinyl decal (highest-grade vinyl, flat surface)
 Qty. 1 decal

Sign artwork:

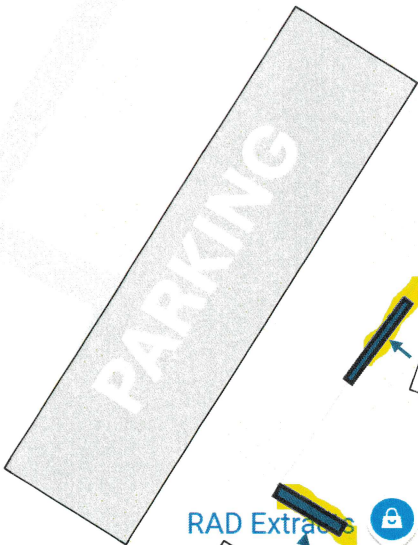


Photo of sign placement location:



■ Sign placement area
 (decal is covering up currently blank portion of sign)

Palmer Lake
Technology Center



Sign location 1

RAD Extract

Sign Location 2



(existing frame)

Sign Location 3

Dawn Collins

From: Kate Kinnison <KateK@radextraction.com>
Sent: Wednesday, April 16, 2025 11:58 AM
To: Dawn Collins
Subject: Fwd: Consent for Signs

-----WARNING: This email originated from outside the Town of Palmer Lake. DO NOT CLICK on any attachments or links from unknown senders or unexpected emails. Always check the sender's display name and email address are correct before you communicate.-----

Consent for the signs from our land lord (the owner of the property at 860 Commercial Lane, Palmer Lake, CO 80133.

Best Regards,
Kate Kinnison
719-648-7616
www.RADExtraction.com



----- Forwarded message -----
From: **jw bmotors.us** <jw@bmotors.us>
Date: Wed, Apr 16, 2025 at 11:54 AM
Subject: Re: Consent for Signs
To: Kate Kinnison <KateK@radextraction.com>

To Whom it may concern
I Daniel Berkenkotter owner of Berkenkotter Holdings, 11 South Wilcox St Castle Rock CO 80104, I okay the new signs for Rad Extraction.

Thank you
Daniel Berkenkotter, owner
Berkenkotter Motors
Berkenkotter Holdings
230 3rd Street
970-576-4627

From: Kate Kinnison <KateK@radextraction.com>
Sent: Wednesday, April 16, 2025 10:46 AM
To: **jw bmotors.us** <jw@bmotors.us>
Subject: Consent for Signs