



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: May 25, 2023	ITEM NO.	SUBJECT:
Presented by: Town Administrator /Clerk		Direction Relating to Personal Property and Security of ER Property

After multiple Board discussions about elephant rock property, this item is to seek possible action relating to the personal property within the existing structures, ongoing training use of the property, and securing the property.

As previously noted to the Board, the cost to secure the structures is about \$2000. Town staff ordered and will have installed solar motion lighting and straighten and refigure the entrance gate locking device.

- Is there any change to securing all unused structures?
- Is there any consideration, at this time, for the requested training use on the property by Police and Fire?
- Is there direction to how Town staff shall manage personal items within the existing structures?
 - Should all items not being used by tenants be auctioned and proceeds to the town?
 - Should the tenants decide as lease agreements include property within/on the premises being leased?

Once no trespass signs are posted on the unused premises structures, the roadway is graded and a drive/parking area assembled, staff intends to remove the locking devices from the gate.