



BOARD OF TRUSTEES MEETING

Thursday, September 22, 2022 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Mayor Bass called the meeting to order at 5 PM.

Pledge of Allegiance

Roll Call. Present: Mayor Bill Bass, Trustees Darin Dawson, Sam Padgett, Jessica Farr, Glant Havenar, Karen Stuth. Excused: Trustee Nicole Currier.

Mayor's Message. Mayor Bass shared a message summarizing the activity of the Board to date.

Presentations

1. Input to Parks Commission - Plan for Parks. Ms. Cindy Powell, representing the Parks Commission, presented a picture board to the Board of significant items to incorporate to Parks and requested members complete the survey.

Consent Agenda

Trustee Havenar inquired about the water loan from the general fund to be covered at the 9/29 budget workshop. MOTION (Farr, Stuth) to approve the consent agenda including items 2) Minutes from September 9, 2022 Meeting; 3) Checks over \$15,000 - Meyer & Sams Inc dba GMS Inc; and 4) Financials (August). Roll call vote – aye 6; nay 0. Motion passed.

Staff/Department Reports

5. Attorney. Atty Krob excused for traveling.

6. Administrator/Clerk. Collins noted the Fire Department memo and Interim Chief Vincent reported the award for Personal Protective Equipment, valued over \$173,000, for both structure and wildland gear. Collins further reported the status of the Master Plan and public meetings scheduled for October 6 and October 8. Additionally, a candidate forum is planned for Sat., October 1 – questions may be submitted to the town office. Water and roadway improvements are delayed a couple weeks. Town staff is exploring options for residents who may require different trash removal service – Waste Management will no longer be servicing the town mid October. Collins reminded members of the 9/29 budget workshop with departments and requested a brief special meeting to consider award of a bid.

Public Comment. Mr. Roger Moseley addressed the Board about his concerns of code enforcement with TLCA. He provided handouts to Board members.

Business Items

7. Special Event Application - YMCA Creepy Crawl (10/29). Mr. Pat McDonough presented the YMCA Creepy Crawl event details. MOTION (Havenar, Padgett) to approve the event. Roll call vote – aye 6; nay 0. Motion passed.
8. Revised Meeting Dates 2022. Collins reviewed the modification of the special meeting on 11/3 to schedule instead on 11/17, after the 11/8 election and direction from the board on 11/10. Trustee Stuth inquired about a public presentation of the draft budget. It was suggested to hold a workshop following the regular meeting on October 27.
9. Distribute Draft 2023 Budget. Collins and Stambaugh reviewed the modified structure of the budget, the draft budgeted numbers reflecting actual needs slightly refined from the revenue workshops the Board has previously seen. Staff encouraged members to send questions as they review the draft budget to prepare for department discussions on 9/29. MOTION (Havenar, Farr) to set the public hearing for the special meeting on November 17. Roll call vote – aye 6; nay 0. Motion passed.

Board Reports. Trustee Havenar reviewed the latest PPACG meeting, including a tour of a new station in Divide and inquired with Interim Chief Vincent about use of bike lanes for an emergency evacuation. Vincent addressed emergency evacuation protocol, general protection and importance of mitigation.

Next Meeting (9/29 budget workshop; 10/13) and Future Items

Convene to Executive Session. MOTION (Padgett, Stuth) to convene to executive session at 6:04 PM for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – possible sale of town property; and personnel matters under C.R.S. 24-6-402(4)(f) - Town Administrator/Clerk evaluation. Roll call vote – aye 6; nay 0. Motion passed.

Reconvene to Open Session. MOTION (Padgett, Farr) to reconvene to open session and adjourn at 8:10 PM. Roll call vote – aye 6; nay 0. Motion passed.

Adjourn. Moved at 8:10 PM.

Mayor Bill Bass

ATTEST: Dawn A. Collins, Town Clerk