

Palmer Lake Parks & Trails: Project List 2024 (New, In Progress, Completed, Ongoing) - update 9/5/2024

CL- Columbine Park; ER- Elephant Rock; CRK - Creekside Trail; KNT - Kent St. to Creekside Trail; RES - Reservoir Road/Trail

CP - Centennial Park; GP- Glen Park; BL - Ben Lomand

Ref#	Park	PROJECT LIST:	Source of funds	PLP&T Project Lead(s)	Cost	Hours	Complete Target	Project Progress & Notes
Annual – Semi Annual Events / Projects								
1, edited	ALL	Service in the parks day - spring - Centennial Park & Glen Park					2025	
2	ALL	Noxious weed workgroup					2024	Recruit and form a workgroup to plan for and execute noxious weed removal in the Parks
3	GP	Order and spread wood chip in Glen Park					2024	PW – Service Day in May/June, possible fall load
4	ALL	Trail Maintenance					2024	Volunteer Service Day (Trail TBD) As needed
5								
6	CP	Install the Lake fountain in the spring and remove in the fall		Staff	\$0	4	2024	PW – Install in the spring, remove in the fall - annually
7, edited	CRK	Organize & advertise annual Creek Week and Service in the parks day clean up along N. Monu. & Monu. Creeks & Lake		Mike			2024	Parks has participated for the last 3 years - continue annually in Sept - Oct. 9/28/2024. In conduction with Service in the Parks Day at the Lake
8	ALL	Noxious weed service day at least once per year - in one of the Parks		?	?	?	2024	One conducted 5/11/2024 - location Make sure it is in one of the parks or on one of the trails
9	CP	Arrange for noxious and non-noxious weed mitigation around the lake and bridge.					2024	PW – Contract with qualified weed eradicator, see Jason departure list or Steve Orcutt for contractor.
10	ALL	Holiday lights contest		Jennifer	\$100	10	2024-5	Revise the rules & categories - December a week before Christmas. Completed 4/11/24
11	CP	Coordinate with April Veley (Rest. Grp.) for putting up and taking down holiday lights.		Reid	\$0	5	2024 - 2025	Per the adopted plan between April & Reid 3/24. 1 Year trial.
12, New edited	CP	Pickle Ball workgroup, subcommittee		John, Mike			2024 -5	Recruit and form a workgroup to address the issues around managing, maintaining, policy etc. the 6 PB courts & 4 GP courts
Weekly / Monthly / OnGoing								
	ALL	Trash clean-up at all parks, weekly		Staff			2024	Madeline and/or “Q” are doing it 2-3 days/wk summer
	CP	Clean out fishing line disposal tubes one per		Staff			2024	Possibly recycle the lines
13	CP	Update the info kiosk at W. Bridge entrance		Mike			2024	
	CP	Mow heavily weeded areas around the Lake: N of pavilion, SE of lake shore in trees		Andrew			2024	Andrew’s project list suggestions

	GP	Mow western grass areas, trim & remove dead branches & trees, limb up live trees,		Andrew			2024	Andrew's project list suggestions, done July 2024
	GP	Move rocks to along trails from grassy areas		Andrew			2024	Andrew's project list suggestions
	GP	Transplant fir saplings to east end replacing dying aspen trees		Staff			2024	Andrew's project list suggestions
	CRK	Remove deadfall from Creekside Trail areas		Staff			2024	Andrew's project list suggestions. MHYC grant 2025
	COL	Get a Columbine Park neighbor to volunteer to plant and care for flowers in the park					2024	Andrew's project list suggestions
	ALL	Eradicate the myrtle spurge					2024	Andrew is willing to do this and seeks Phyllis' input
	Res	Trim brush at Reservoir Trail Head					2024	Andrew is willing to do this
	ER/CRK	Mow or weedwack 1 mower width on each side of the trail where it goes through the grass		Staff	?	?	2024	Andrew - staff as directed by Public works, patricianly done July 2024 - upper trail.
New	ALL	PLP&T commission develop a proposed budget for the next calendar year, and for long tern expenses projected out for multiple years		PLP&T lead - Kevin			2024	

One and Done Projects

2024

1	ALL	Develop a "New Parks and Trails Commissioner" packet					2024	Talked with her 3/3/24 about approaches for packet content gathering
2	CP	Design a "strip" park along the west side of large south parking lot and behind the restaurants along St. Hwy 105, in the trees. Consider logical pedestrian and ADA path location. Connecting restroom, ball field, restaurants, and parking lot		Reid	\$0	1	2024	Picnic tables could be manufactured from logs at the Upper Res. In corporation with the PLVFD, picnic tables approx. \$200-800 if we purchase rather than build them Once built, we will need to include annual maintenance of the tables. Researching grants for this as well.
3, edited	CP	Construct strip park to begin with brush & tree clean up day for the area between back of restaurants and ballfield parking lot					2024 - 2025	Organize and oversee the building of the park per the design agreed upon by PLP&T. A strip park w/picnic tables, trees, path. Research designs and/or reach out to landscaping company. Trees grant? Some in May '24. MHYC did some trail work June 2024

4	CP	When planning the strip park consider logical pedestrian and ADA paths connecting ballfields, bridge, strip park, parking, and restroom		Reid			2024	Input from Bill Fischer an possible consulting with him as we tackle the design for the area, including the parking lot. Did rough planning and flagging for PLVFD mitigation May '24
5	CP, CL	Install a free standing shade structure for over the playground. 1 st quote is over the swings, 2nd over playground.					2024	Cindy researched & reported at the 8/22/2023 Parks Workshop - over \$100,000. Need to discuss alternatives. Too expensive. Grants- AAD ? Dermatology Grant?
6	COL & CP	Research and install a shade structure at Columbine (small former picnic table) & playground structures at Centennial Park					2024	For a 8' x 9' shelter, consider log shelter working with PLVFD, possible capital improvement funds. Dermatology Assoc. grant ?
8	ER, CP	Apply for exercise equipment stations grants for space if cabins are removed at ER, and for between Pavilion & playground at CP		Jennifer			2024	
9	CRK	Clean fallen trees etc from the Creek between Day's property and Spring Street		Jennifer & Reid			2024	Special service day - spring 2024 or MHYC grant for 2025
10	CRK	Reapply for NM grant for bridges after receiving feedback		Jennifer Kevin	\$0		2024	Fall 2024, possible slide show from Chicken Coop bridge and letter from Brad Wambeke, USAFA
11	ALL	Develop the specification for the needed logs for bench projects. 4' &/or 6'		John, Reid	\$0	1	2024	Work with PLFD to move logs to bridge locations or cutting them in-place to size for bridges, picnic tables, benches. Use the unused logs at Creekside log bridge site.
12	ER/CRK	Start brainstorming and planning for fund raisers to help pay for the permanent bridges 2025 & 2026.		Kevin, Reid			2024	Need to plan ahead. Asked Gene 3/12/24 to start working on this as he has stated their are many who want to contribute. Outlined the possible need due to declining kiosk revenue. 3/21/24 asked Dawn for current funds available to us through CTF, Kiosk, & donations
13	ER/CRK edited	Build a temporary style bridge at Greeley Bridge crossing. Designed and started May '24. Still need to complete the transition ramp on each side.	Volunteers	Kevin, Reid, John	\$314.00	36 +10 + 20 + 8 +?	2024	Key Partners – Gene (Lead Volunteer until June 24th, 2024) This bridge will be a simple bridge for bikes and pedestrians. VOC helped move logs into place 5/29-30 (20 hrs). Completed decking 8/24.
15	CP	Repair and or replace sections of the wildlife areas fencing and warning signs		Mike			2024	The signs may be underwater so look first before ordering.
16	GP	Update or add to the Glen Park playground rules signs to specific that the parking is for Playground Users only		Mike			2024	

17	CP	Determine a place for and install donated wire fencing? It might not be fencing but concrete mesh - offered to Tim Caves for pickle ball courts at CP 1/12/24		Mike			2024	Tim to look at it for the pickle ball courts or west side restroom. If not here then perhaps along the property line down Kent right of way - 1st property at the top. Tim decided not to use it.
18	CP	Replace / repair cedar rails and posts along north end and west side along RR tracks and Lake trail		Mike / Reid			2024	Service group – check number needed: 11 8’rails (at \$14 ea = \$154) and 3 2 rail posts (18.00ea = \$54.00) for ref. = \$208.00
20	GP	Install an adequate ADA path from the handicapped parking spot into the playground.		PW Reid			2024	Recommended by CIRSA May 2023, June 8th service day
21	GP	Reinstall the Handicapped Parking sign at the reservoir trail head parking area.		PW staff			2024	Sign should be in the yard somewhere
22, edited	KNT, CRK, ER	Put together a list of trail signs for purchase with the Lions Club Grant Rec’d 4/19/24	Lions club donation	Reid	\$1,000		2024	Once planned present to PLP&T with a map for approval. Jennifer please add to the MHYC grant submission the installation of the trail signs by the MHYC.
23	ER	develop a punch list of necessary tasks and material to accomplish Open Air pavilion at ER. Break into smaller tasks and spread over time?		PLP&T			2024	Start with an assessment of needs, dimensions, etc. Consultants if need be, research grants & donations for materials, brainstormed ideas May 28 workshop - plan field trip to site
24	ER	Open Air Pavilion Restoration, clean up and repair, work days etc.		PLP&T			2024	Start in 2024, work on cost estimates, look into the use of CTF money, part of BOT Resolution 10-2024. Assessment at pavilion Parks wksp 7/23/24
25	ER	Work with the Willans and the Town to insure that PLP&T has the necessary trail right of way through the property being leased and eventually purchased by the Willans		Reid, Dawn	\$0	2	2024	See map presented the BOT by the Willans 2/22/2024 and the diagrammed property lines in relation to the proposed perimeter trail. This needs to be a revision in Willans lease so that it is permanent easement
26, edited	CP	Remove the 3 park benches across the street from the Art Center and install them in a better location to be determined by the Parks Commission. Reid & John to assess condition		Reid, John	\$50		2024	Propose possible installation sites to PLP&T Commission ASAP once cleaned up. Place 2 on top of the RR viewing hill in CP south, or above the PB courts at CP
27	KNT	Place a “please respect private property” signs where the trail borders each private property		Staff and Reid			2024	Same size as pickleball curtain signs - about 4 at \$25 ea, probably. The installation?
28 edited	CP	Determine how many boulders are needed for Pickle ball court landscaping and move the rest to line the parking area across from Art Ctr.		Staff and Reid			2024	Boulders moved to along the tree line of the strip park, May ‘24
30, New	CRK	Reinforce the temporary log bridge banks & refill gravel sections with road base. Greeley Bridge - Monument Creek		Kevin, Reid, John			2024	Use the rocks & road base available first.

31	ER	Fundraiser / Donor / Sponsor for multiple signage at various trail entrances for Trail markers, Historic Signage placards, Benches, QR Code Signs for donations, Donation Boxes, fundraising.					2024	
32, edited	ER	Determine how many bear proof trash cans & pet waste stations will be needed on the trail and at the pavilion. Research cost and order for 2025					2024-2025	Once the BOT decides on the cabins' fate. PLP&T should only supply one in E-rock if the cabins remain - near the open air pavilion. Once the field used is determined we could add another.
33, edited	ER	Develop a plan for proposed E-Rock park and trail now approved by BOT as part of the E-Rock advisory committee for BOT consideration by mid to late summer 2024. Should this be removed to completed?		John			2024	Develop a projects list specifically for E-Rock as a starting point. With Resolution 10-2024 now Parks should do this ASAP. Vision statement from Parks developed spring 2024 by PLP&T and presented to E-Rock advisory committee. May 2024. July ERAC presentation 7/10/24. Comments due to Town 7/17, resolution ??
34	ER, CP	Research grants for exercise equipment					2024	E-rock and CP playground
35	CP	Develop a plan for the bulletin board at the East side restroom - PL parks, El Paso city parks, Hist. Society.		Jennifer			2024	
36, edited	CP	Create a high interest MM fund for an annual savings toward replacing soccer field once built, and the new PB courts					2025	Either a set amount each year or a percentage of out annual kiosk fees, once GOCO grant is awarded or partnership with youth group (MOU) is established & PB sub-committee
37	CP	Clean up the trail to the RR overlook hill at the south end of the Park and install a bench.		Jennifer & Reid			2025	Bench could be a log bench manufactured by Parks and PLVFD, Reid already has some sample designs and log source - PLVFD. MHYC grant 2025?
38, edited, new	CRK	Maintain temp log bridge across N. Monument Crk - add gravel to the bridge as needed or 2x4 decking		Kevin			2024	Add to on-going maintenance>?
39, new	CP	Repair and add to the existing dock at the N. End of the Lake		Staff			2024	Funding source?
40	CP	Build a non-motorized boat launch area at the S. End of the Lake, possibly fence off or use boulders for boundary and bring in sand.					2025	Okay with Jason D. 1-31-23, moved a few rocks to the area 9/23, sand about \$40 / cu yd need about 5 yards

41	CP	Develop a 3-5 year plan for the Little League field. Town researching fees for baseball field use.		Dawn	\$0		2024	Connect with Little League to develop a plan, 3-5 year for improvements. See lists Kirk and Reid created in 2020-21? We need to start charging them a use fee for practices and games! Meeting w/Dawn, Jason, Dion, Del and Reid 8/23/22, need to meet with them prior to the season to discuss their plans for field improvements this year, and to have them develop a 5 year plan as promised 8/23/22. Dawn asked for meeting with LL Jan. 2023 - waiting to hear back. Zoom mtg w/Dion early May '23, in-person mtg scheduled for June 22, 2023. It looks like that once a plan is completed, we are good for the length of the plan. Then annual / semi-annual monitoring. Zoom meeting 3/22/24 w/ Dawn & Reid. Since LL - Dion didn't submit a plan look to have prepaid fees for 2025.
42	CP	Research, propose to PLP&T, Town staff, and BOT for the appropriate fee for baseball field.		Jennifer & Caleb			2024	Check with other entities and work with LL if they respond, on an appropriate fee for practice and games. Dawn - how to manage? No response as of 7/9/24. Get approval for the fee from BOT.
43	CP	Review and identify issue in the PL Master Plan as it relates to All Parks.		Mike	\$0		2024	ATL – Now that the survey for Centennial Park improvements and new facilities is completed, master plan done, the site plan will map out the suggestions. Waited for 2nd draft completion. Centennial park area adjustments and modifications done written CP Master Plan completed. Site map completed and approved by BOT - spring 2024
44, edited	GP	Additional signs at kiosk for Res. trailhead: reason for the fees; more reminder signs along the South side of parking.	Public works	Jennifer			2024	Jennifer and Caleb to research and present wording to PLP&T, draft to be presented at Sept. '24 PLP&T mtg.
45, edited	CP	Complete the 6 pickle ball courts and the restroom on the west side of the RR tracks. Develop a plan to manage and maintain the courts - PLP&T Pickle ball sub-committee.		Mike, John	\$0		2024	APL liaison : Tim Caves, updated Parks at 1/9/24 meeting, received a waiver of tap fee from PLSD 1/10/24, as early as August per Tim C. (4/17/24), started earth work May 2024
46, edited	ER	Design and construct a permanent break-away bridge, a 2nd bridge in 2024-2025 with USAFA. Location up stream from Creekside wilderness log bridge by PLP&T Commission on 7/9/24	Kiosk / Grant / USAFA	Kevin	\$20,000	TBD	2024 - 2025	Key Partners – USAFA engineering dept. - to submit to Parks Comm. for decision, at a presentation to be designed by USAFA & installed May 2025, 2 - 3 designs, present to BOT & Staff for input, PLP&T to do a summer '24 field trip to the 2 potential sites. Reid informed BOT 7/11/24, Kevin and John assessed site with USAFA Brad Aug. 2024

47 edited	CP	Relocate disk golf holes 1 & 2 so that all the holes are on the east side of the bridge. 1 hole in EPCP property SE of VB court, other hole along the lake SE shore (approved by PLP&T 5/24		Reid		4	2024 - 2025	Greg – Hole 1 and 18 would star and end , respectively, at the pedestrian bridge. Talked with Greg in mid-summer. No decision yet. Called Greg 4/17/24 to set up a mtg. - done May '24. Presented to PLP&T May '24. Meeting w/EPCP 7/22/24 moved to 8/29/24 - done.
48, edited	CP	Expand the east side off County Line Rd CP parking lot, also Disc golf hole relocation, Crawford Memorial responsibility?		Dawn, PW, & Parks, EPCP			TBD	Work with El Paso County Parks to research the possibility of expanding the parking from the County Line entrance along the east side of the entrance driveway. Met with El Paso county parks summer 2021 or 2022, and again 8/29/24. They made diagram of the proposal. EPCP in control at this point.
49, edited	GP, KNT	Create and install trail markers and mileage signs for the perimeter trail in Glen Park, Kent Street end , N.Monument Creek crossing (4), and E-Rock trail		Reid, Kevin			2024 - 2025	Approximately 10 4' posts, include in Lions Club donation if possible. 4 x 4 x 8' posts treated - 1 post makes 2 sign/ marker posts at \$14 per 8' post. Metal sign post cost & yard scrap pile harvest? Plus cement cost. MHYC grant 2025?
50	CRK	Mitigate the trail and stream from Walnut to Day's property driveway - check property lines					2024 - 2025	Service day or Andrew. Reid to talk with Day's. MHYC grant for 2025?
51, check	ALL	Send some commissioners to the Trail Syposium - 2 day event 1st week of September 2024. RMFI		Jennifer			2024 and/or 2025	\$35 / person. What expenses besides symposium fee are we willing to pay and for how many?
52, edited	CP	Develop a plan for the soccer field including an improvement agreement with PDSC		Reid	\$0		2024	8/1/22 connected with PDSC and gave them the survey (see # 19); 8/3/22 reached out to lacrosse (no reply as of 9/12) finally established a contact 1/7/23. Pride SC 1/20/23; met w/ PDSC 1-17-23 & 6/18/24, 7/24. & 8/7/24
53	ALL	Town staff researching different programs that allow online reservations and payments. This would be for all Town facilities to include PLP&T facilities.		Staff			2024	
54	CP	Add millings to the Lake loop trail from the north entrance to the south entrance along the west side of the Lake to prevent mud.		PW Reid			2024	Use millings as they become available, some added under Ped. Bridge Spring '24
55, New, edited, done?	ER	Construct a fence along the Burlidge's property line in the open area at east fence. Donated wire on the southern end,		Kevin	\$0	8?	2024	Materials came from the Burlidge's. Completed? 9/3/24
New	GP	Consider moving the donation box at the GP PB / tennis court to the PB side, or add another box						
New ???	ER	Construct a wooden USFS style inside Burlidge's property from logs at the Upper Reservoir.		Kevin			2025	Question about if we do this or not based on 9/3/24 communication with Burlidge?

New	GP & CP	Consider adding to rules a statement that “it is illegal to deface the courts, including to mark them or lay down any tape on the surface” and a fine for doing so.		Town, Mike or John			2024	
		TBD					TBD	
56	ER	Decide on a name for the proposed E Rock property park if approved by the BOT, contest?, historical? Announce Park Naming Contest, Parks Commission can suggest categories.		Parks & Staff			TBD	Wait until the trail, Willans, and ?, plus the Chicken Coop bridge are past their initial stages so that we don't get folks wandering the property too soon. CDOT issues along 105
57		Announce Name of Park after presentations to the Parks Comm., Historical Society, BOT and MP workgroup		Parks			TBD	
58	CP	Establish a handicapped parking area and install the appropriate sign in the parking area across from the Depot, O'Malley's.		Dawn & Reid			TBD	Dawn – On Hold until sidewalk design is completed with CDOT
59	CP	Close any entrance to the dirt road along the west side RR tracks across from the PO or Art Center entrance. Especially once the pickle ball courts are in.		PW & John			TBD	Work with PL Sanitation, PLVFD, and PLPD. This would be a movable/lockable gate like on the east side of the Park. Check with Centennial Park Master Plan and site map.
60	CP	Place barriers across the south and north entrances to the dirt road between the RR tracks and the fencing to prevent cars from using that area as a thoroughfare.		PW Reid			TBD	Work with PL Sanitation, PLVFD, and PLPD. This would be a movable gate like on the east side of the Park. Traffic Safety Store/Tractor Supply \$200.00 approx. each
61	ER	Manufacture and install 5-6 log benches along the E-Rock perimeter trail		Reid, Kevin			TBD	With the help of there PLVFD, timber lag screws \$25 x 2
62	ER	If the BOT designates the ballfields at E-Rock part of PLP&T, work with PDSC and other groups on a renovation plan					TBD	
		2025						
Edited	ER	Decide on if this is desired and, if so, Develop a plan for community garden boxes: 32' X 32', 9 garden boxes					2025	Late 2024 into 2025 with BOT permission. Research costs to construct and water availability. Dependent on E-Rock use decision by BOT
	ALL	Coordinate Earth Day, Leave no Trace Event					2025	

	CP	Conduct an annual Broomball Tournament in the winter.		Jennifer	\$1,000	60	2025	Changed from Winterfest to Broom ball Tournament
	ALL	Service in the parks day - spring - Centennial Park & Glen Park only 2025	Na				2025	May ?. advertising starting late April
	GP	Replacing/sanding & painting the plywood practice wall at Glen Park tennis court Add 1 panel on each side.		Reid & Cindy			2025	(2 4'x8' exterior treated / severe weather plywood + clamps) @ \$45.00 / sheet plus green exterior paint - 1 gallon (\$65)
	CP	Plant evergreen trees in the strip park behind the restaurants.					2025	Research a grant for evergreen trees to be planted in the stripe park behind the restaurant
	KNT	Install 1 or 2 pet waste stations at the top of Kent St. and at the bottom where Kent and Prairie intersect.					2025	@ \$180 ea, research possible grants for them
	ER	Devise Pre-tours with public schools, homeschool & private schools for age appropriate historic talks					2025	Wait until after the trail is beyond the pavilion and the area is actually open to the public
	ALL	Research and develop E-Bike use recommendation to the BoT on each PL trail that PLP&T has authority over		Jennifer			2025	Conduct a trail users survey to help make decision. Beta tested 2/26 at Parks workshop, the revised survey put out for public input 2/28/24 on social media & Town newsletter. Continue collecting data and comments until 3/24 & discuss at 3/26/24 & 4/23/24 workshops, voted May '24 PLP&T mtg to table until 2025.
	CRK	Develop a plan to mitigate N. Monument Creek from Day's property to the Beaver ponds at the SE end of E-Rock property					2025	Part of MHYC grant for 2025 - at least 2 weeks of stream mitigation - chainsaw crew.
	CP	Apply for GOCO grant for a multi-use field, or for part of the cost, partnering with other fund source organizations.		Reid, Jennifer Dawn	\$0	4	2025	Submitted a concept to GOCO on July 2023 and it was not accepted (heard back Aug. 16, 2023. Heard suggestions from GOCO 9/23. Edited and submitted concept 1/25/24. Didn't get - reapply next cycle. Search for new options. Meeting with GOCO team 3/18/24 for feedback, w/DOLA rep 6/3/24. Decided 7/9/24 (3-2) to table until 2025.
	ER/CRK	Apply for a Kiwanis donation for an information kiosk at the Chicken Coop bridge exit into Erock trail					2025	Deadline is mid-May - didn't get submitted in time. Look to 2025 submission
Edited	ER/CRK	Install trail signs from Kent St. into and around E-rock trail					2025	Jennifer please add this task to the MHYC grant request for 2025.
2026								
	ER/CRK	Chicken Coop USAFA 1st Bridge Maintenance / Re-seal	Volunteers	Kevin	\$100	10	2026	USAFA maintenance plan calls for reseal every 2-5 years. Future bridges will be added to this list as they are constructed.

	ER	Develop a plan for Small bridges & trails in the Beaver Pond area		Kevin,			2026	
	ER	Create a Nature Center in part of a cabin if they are not torn down.		Jennifer Cindy			2026	Depends on BOT determination of the buildings. Possible CTF money - Dawn to look into.
	ER	A separate task item to determine the need and install a restroom (maybe a porta potty?) to service the new trail system, nature center, etc.					2026	
	CRK	Design and build a 3rd permanent break-away bridge in 2025-2026 across N.Monument, Monument Creek with the USAFA Engineering Dpt., location TBD by PLP&T Commission by August 2025	Kiosk / Grant / USAFA	Kevin	\$15,000	TBD	2026	USAFA eng. dept. - Dec.2025 to submit to Parks Comm. 3 designs for decision to be presented to the BOT. Build spring 2026
		Collaborate & Develop a 4th project with the USAFA Engineering Dept and PLP&T Commission in 2025-26.		Kevin		TBD	2026, 2027	If the popularity of the joint projects continues with the USAFA cadets.
Edited	RES. TH	Create a picnic area with tables (3-4), made from logs at the Upper Reservoir, near the Res. TH parking area						Enlist PLVFD and a local mill to create the tables
	RES.	Cut and manufacture 5-6 log benches from logs at the Upper Res., then install around the Upper Res.						With the help of there PLVFD, timber lag screws \$25 x 2
	CP	Reach out to Kurt Ehrhardt about playground equipment for small playground at baseball field						
	ALL	Look into various professional organizations that focus on parks, trails, and facilities within for possible organization and individual membership						
	ER	Look into Establishing a parking lot(s) at E-rock entrance off St.Hwy 105, and along the entrance driveway - small 4-5 car parking islands		John				Coordinate with Roads, PLFD, PLPD on location and size, about 25-30 spaces. Get approval from BOT and staff. It is not uncommon for parents and young athletes to all 300-400 yards to an athletic field for practice or games. Field side parking is a luxury.

2024 Completed Projects by Palmer Lake Parks and Trails Commission and Roads Department

New	ER	Safety cable installed at the E-Rock bridge per PPRB code		Kevin & John			2024	
7	ER	Decide which of the cabins we would like to not have torn down to use as a nature center & pavilion - if we have the option.		PLP&T			2024	Some research happening 11/29/23 re cost to develop a nature center/pavilion
29 remove? Unnessary.	CP	Move some of the boulders protecting the RR fence on the south side of the ped. Bridge to define the parking area across from art center before the pickle ball courts construction begins		Staff and Reid			2024	Leave a few for the pickle ball landscaping
19	CP	Insure restroom on west side, south parking lot near ped bridge sidewalk is connected to paths and is safest orientation and design		Mike /, John	\$0		2024	Work with Tim Caves, APL funded
14	GP	Purchased a pickle ball net for open use at GP courts. Will remain available for public.		Jennifer	\$100.00	?	2024	Approved by PLP&T commission July 2024, placed in service - August 1, 2024
	CP	Remove dead trees/brush from around lake, trim dead branches etc.		Jennifer			2024	PW – Service day: ongoing spring/summer. Tree service taking down large daed trees etc. Some done 6/8/24 along NW shore. Part of service day
14	ER/CRK	Planning meeting with Kevin, Reid & Gene to work out and plan for the details so that they can be arranged well ahead of time. April 18, 2024. Gene never responded to the 2 invitations to meet. Priority work areas, porta potty location, workday treats, flagging, etc.		Kevin, Reid, John	\$0.00	\$10	2024	Cost for materials, tools, porta potty locations , etc TBD. Dates to be accomplished by and who. Snacks & water. Trail section priorities. Possible walk with Phillip or trail developer between now and mid-June. Gene (lead volunteer). Numerous flagging walks April-June '24 w/VOC, MHYC, Wesley
	ER	E-Rock advisory sub-committee		John, Cindy			2024	Meet to develop a master plan process for E-Rock - 2 reps, started 5/6/2024? Presented July 2024
	ER	Flag the perimeter trail in E-Rock with consideration of a 20' - 30' permanent easement. Try to complete by 4/14/2024	Kiosk	Reid, Kevin	\$5	4	2024	Easement would be through the Willan's property currently leased and to be purchased by them in 6-7 years. Detail flagging w/ MHYC if possible. Reid & Richard walked it & agreed on location. Reflagged May & June '24
	ER/CRK	Install a porta potty for work being performed by MHYC - June 3-28, 2024		Town / Kevin		4	2024	Location TBD by trail location MHYC will be working on - relocate as needed. Location decided 4/18/24

ER/CRK	Build the rest of the approved trail system.	Grant	Kevin, Reid, John	TBD	160 hours	2024	Key Partners – Gene (Lead Volunteer) and Mile High Youth Corps We have 4 weeks 16 days) of trail work in the summer of 2024 to be done by the MHYC (grant funded). Project scheduling mtg with MHYC 3-4-24. Won't flag entrances otherwise curious people will be in the way. Schedule June 3-28. Flag Perimeter Trail every 10' to 15'. MHYC completed trail June 25, 2024
CP	Repair gazebo weather vane	Public works	Public works	\$0	2	2025	Completed by Stacy, Buzz, and Andrew June 2024
CRK	Formalize a 5-7 cars parking area at the intersection of Walnut and Greeley for trail parking. Wood logs or donated stone barriers	Kiosk	Reid & Public works	\$?	6	2024	Key Partners – PLPW Cost would for parking strips, 6' rubber parking blocks \$50.00 ea. Presented to Town staff a diagram of the project - google map view, on 4/15/24. Done 6/24
ALL	Continue to work with Eagle Scouts to add to facilities and amenities in the Park(s).	Scouts	Mike	\$0		2024	Eagle Scouts - going to build a small pavilion in wildlife area on west side of lake, presented at May 2024 PLP&T mtg. Design doesn't do the job it is intended to do. Ask Mike to inquire if another scout would like to add to this project.
CP	Stain / Paint Gazebo Deck	Parks budget	Cindy	\$77	7	2024	Need to research material costs & obtain, and organize a day for the staining. Done late May '24
CRK	Build the trail from Spring Street bridge to Greeley Bridge crossing & Greeley steps & east section by USAFA bridge into E-rock. Mostly done 4/2-4/24 and May 28-31 by VOC & MHYC trainees.	Training for VOC & MHYC	Kevin, Reid, John	\$96 + \$161 = \$257	286 + 540 = 826	2024	Gene (lead volunteer) – Directed by the BOT 4/5/23, use volunteers; started 6/23/23, Used MHYC (grant). Cost was for ice cream. Need to access the trail surface for any additional gravel & completion of the steps @ Greeley
ALL	Research and develop E-Bike use recommendation to the BoT on each PL trail that PLP&T has authority over	NA	Jennifer & Reid	\$0	30	2024	Conduct a trail users survey to help make decision. Beta tested 2/26 at Parks workshop, the revised survey put out for public input 2/28/24 on social media & Town newsletter. Continue collecting data and comments until 3/24 & discuss at 3/26/24 & 4/23/24 workshops, voted May '24 PLP&T mtg to table until 2025.
ER	Apply for a Kiwanis donation for an information kiosk at the Chicken Coop bridge exit into Erock trail	NA	Reid	\$0	3	2024	Deadline is mid-May - didn't get submitted in time. Look to 2025 submission
	Removed a large tree at the Chicken Coop, 1st USAFA bridge site		Reid, Kevin	\$480	1.5 hrs	Done 3/28/24	Necessary to meet the PPRB break-away bridge requirement . Done by Blue Tree - Yonny
KNT	Complete Kent Street to the Creekside Trail, don't advertise - local knowledge only	Training grant	Reid, Kevin	\$0	220	2024 - 2025	Gene (lead volunteer) Work w/neighbors' concerns, completed with VOC trainee volunteers May 2024
CP	Install railroad bridge lighting.	Town	Duke & Porche Electric, staff, Reid	\$25,000	20+	2023-2024	BOT at 10/23 meeting asked for additional bids; asked APL for a share of the cost, declined 1/3/24; BOT approved expenditure 1/11/24, work to begin 4/29/24 possibly per Bill Porche(4/22/24). Completed May 2024

	CP	Spray paint the galvanized conduit brown or black once the lighting is done so it blends in with the bridge steel beams.	NA	Staff and Reid			2024	Staff decided and with Reid's agreement, not to paint it at this time - not necessary.
	ALL	Service in the parks day - spring - Centennial Park only 2024	NA	Reid, Cindy	\$0	19	2024	June 8th. advertising starting early May (hrs. Including Commissioners)
	GP	Repaired Little Free Library box at playground	Donation	Cindy	\$3	2	May '24	Hinges, latch
	CP	Establish a plan for the Holiday lights - putting up and taking down	Rest. Grp	Reid & April	\$0	2	Done 3-24	April Velej and Reid met to develop a proposal for the 2024 - 2025 winter lights. To PLP&T Comm. 3/12/24 - adopted
	ER/CRK	Submit / present an explanation plan to the BOT for the bridges and trail beyond their 1st resolution.	NA	Reid, Kevin, Jennifer	\$0	2		1st draft created 11/23, Presentation at the BOT mtg 12/14/23. Resolution for BOT consideration 1/11/24; adopted 1/11/24 by BOT
	ER	Seek a resolution from the BOT for the E-Rock perimeter trail inside the E-Rock property to start sometime in 2024	NA	Reid, Kevin	\$0	1	1/24	Resolution approved by BOT 1/11/24; Res. 10-2024 to build trail and renovate the pavilion.
	ER/CRK	Apply for MHYC/GOCO grant to pay for trail building along N. Monument and Monument Creek into E-Rock	NA	Cindy, Jennifer	\$0			Received 12/23, received the grant jan. 2024
	ER/CRK	Work with and check with the appropriate wildlife division for rules and restrictions to placing a single track trail in a potential Treble Mouse and / or wetlands area.		Gene, Kevin	\$0			Document : Who when authority
	ER	Apply for Non-motorize grant to pay for the 2 nd and 3 rd bridges		Jennifer, Kevin	\$0	30		Done in October '23 for 2024 award. We asked for \$60,000. Presentation 1/17/2024; didn't get the grant. Reapply 2024
	CP	Add some protection around the edge of the roof of the information kiosk at the west end of the pedestrian bridge	Parks budget	Reid	\$14	2		Eagle Scouts – Low and sharp - a bit dangerous - done 2/2024
	GP	Create and install 2 signs for the center post reminding users to close the center net after using the courts.		Mike / Reid	\$52	2		Draft 11/2023, created 12/23, mount ASAP in 2024 - done 2/2024
	GP	Update the tennis/pickle ball rules sign and mount at least 2 at the tennis courts		Mike / Reid		3		Draft 11/2023, created 12/23, mount ASAP in 2024 - done 2/2024
	ER	Build permanent bridge for Chicken Coop crossing	Kiosk / USAFA	Kevin	\$15,000	TBD	2024	Key Partners – Gene (Lead Volunteer / USAFA) Parks reviewed USAFA presentation Dec. '23 and decided on design. USAFA installation is scheduled for May 2024. Willans agreed 3/7/24 to let the cadets use the porta potty at the Anex during installation of the bridge. Started physical work 3/21/24. Dedicated 5/6/24

	ALL	Develop a list of trail signs for parks & trails that we can use in the application for a Lions Club donation.		Reid	<\$1000		2024	Check with Dawn re the process as she told me verbally about the donation 3/11/2024. Okayed by PLP&T comm. 3/12/24. Received donation 4/11/24.
	CRK	Expand log bridge and add hand rail on one side		Gene			On Hold	3/12/24 Gene and Kevin felt it is unnecessary so proposed waiting
	CRK	Plan a trail training area for MHYC training - April 2,3, or 4 (2 of the 3 days)		Kevin	\$0	10	2024	Gene (lead volunteer) Another free trail work training day provided by MHYC. 20-25 trainees. Ice cream only expense
	ALL	Develop a table / flyer for noxious weed control - time of year, type of control, specific weeds to Palmer Lake		Phyllis, Cindy, John			2024	Publish on Town weekly newsletter. Phyllis is already working with a couple of entities to accomplish this. Phyllis wanted to do more 3/12/24.
	ALL	Once Phyllis has brought it back to PLP&T at the 3/26/24 workshop & if it is adopted. Adopted by PLP&T 4/9/24		Phyllis, Tish/ John	\$0	2	2024	Put onto social media, Town website, Parks media, and see about printing 2 page (front & back) flyer that is specific to PL and can be supplemented by the Colorado Nox. Weed book.
	CP	Removed Holiday lights and stored in Madelines shed for 2024. Labeled bins		April, Reid	\$5.00	15	2024	See agreement between parks and April for 2024-2025 Holiday lighting plan adopted by PLP&T Feb. ? 2024, see #10
	CP	Develop a Centennial Park Master Plan site map per Planning Commission		Reid and Nick E.	\$0	20+	2024	Started and completed 1st draft Nov. '23, 2nd draft 11/27/23, to Parks commission on 3/12/2024 for recommendation. Ran the site map by Bill Fischer 3/7/24 for his input. Adopted by the PLP&T Commission 3/12/24 Submitted to BOT for adoption and inclusion to the CP Master Plan
	ER	Install a porta potty for work being performed by USAFA If necessary - see comments		Kevin	\$0	1	2024	Wait until after it is scheduled.. Used Kevins house.
	BL	Monitor and participate when appropriate in the development of the Ben Lomand Mountain Trail and Open Space in conjunction with the Ben Lomand property development Annexation into PL.		Reid	\$0		2024-2025	Reid attended the BOT meeting to determine eligibility for annexation - passed by Resolution. Application has been withdrawn by them.
	CP	Install electric charging station in one of the parking areas along st. hwy 105. Across from Depot		Dawn, PW, & CORE				CORE is interested and has reached out to the Town and mayor, presented to BOT and Staff, Started May 2024, completed 6/2024

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