



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: April 28, 2022	ITEM NO.	SUBJECT:
Presented by: Town Administrator /Clerk		Schedule for Elephant Rock

Background

Since the initial review of the public ideas for Elephant Rock property use, Board direction included the following:

- direct staff to utilize personal property that can be utilized for town operations
- obtain quotes and authorize agreement for an appraisal of town property including highest and best use

This activity is in progress. In the meantime, there are various groups interested to present development concepts to the Board.

Staff requests that the Board authorize an RFP be advertised for other concepts to be submitted and consider the following schedule, to include review of the property appraisal as well as hear submitted proposals.

ELEPHANT ROCK ACTIVITY – SUGGESTED SCHEDULE

- THU., APRIL 14 - AUTHORIZED AGREEMENT WITH OPTEON (APPRAISAL)
- THU., APRIL 28 - AUTHORIZE STAFF TO REQUEST PROPOSALS FOR DEVELOPMENT OF PROPERTY
- THU., MAY 26 / JUN 9 - REVIEW APPRAISAL AND USE
SCHEDULE WORKSHOP TO HEAR PROPOSALS OF CONCEPTUAL DEVELOPMENT
(JUNE 13—22)
- JUNE 23 - CHOOSE PROPOSAL FOR DEVELOPMENT OF THE PROPERTY
CONSIDER TERMS FOR LONG TERM LEASE AGREEMENT