



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: April 28, 2022	ITEM NO.	SUBJECT: SPECIAL EVENT APPLICATION – Tri-Lakes Lions Club’s Tri-Lakes Fishing Derby
Presented by: Deputy Clerk Julia Stambaugh		

Recommended Action

To approve the event to take place at the Palmer Lake Recreational Area as presented and endorsed by Staff.

Background

The event will run from 8:00am to Noon on June 5. This event is open to children, ages 4-14 yrs. They are anticipating approximately 400 people. The event is free, with a request for non-perishable food items to be donated to Tri-Lakes Cares. There will be a contest for varies prizes. Parents/guardians will be encouraged to bring their fishing gear. However, fishing gear will be provided to children, who do not have gear.

Water levels of the lake always have potential impact to the derby. We will meet with the event coordinators closer to the event if water levels become a concern. At this time, we anticipate the Colorado Game and Wildlife are planning to stock it with fish at least three times before the derby.

Signs will also be posted, and the event will set up the night before the event. On the day of, the coordinators will set up at 6:00am, PD will clear the lake before the start of the event at 8:00 am. There will be cones mapping out the event area and for registration at the pavilion. The Fire department will provide an engine and volunteers to the event from 8am - Noon. PD will provide extra shift personnel to patrol the area, including around the RR tracks. The event will provide 2 port-a-potties, one on either side of the pedestrian bridge. The Parks dept. will be sure the area is mowed the week before the event. The Disc Golf manager is to be informed of the upcoming event. Tear down and cleanup will be done at the end of the event. The department heads have given they approval to the event’s plan.

New this year, the Fishing Derby has invited the Cheyenne Mountain Zoo to bring their ZOOMobile with a live animal presentation. This will include live animal “ambassadors” and a natural animal behavior demonstration.

[ZOOMobile - Group Program - CMZoo](#)

Please note that the ZOOMobile presentation space needs to be in an area situated away from loud noises, people who are eating, and all household pets should be kept away from the area. Upon arrival to the program, Cheyenne Mountain Zoo staff may assess whether or not the program site is meeting these guidelines. If not, Cheyenne Mountain Zoo reserves the right to end early or cancel the program altogether without the option for a refund.

A detailed map of the event will be provided to the Board. Additional information will available upon request.