



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: November 10, 2022	ITEM NO.	SUBJECT: SPECIAL EVENT APPLICATION – The Palmer Lake Arts Council presents - A Christmas Carol
Presented by: Deputy Clerk Julia Stambaugh		

Recommended Action

To approve the event to take place at the Town Hall as presented and endorsed by Staff.

Background

To continue the Palmer Lake Christmas theme, the Palmer Lake Arts Council will be putting on a theatrical production of Charles Dickinson's *A Christmas Carol* at Town Hall. The play will be held over two days, December 9-10. The evening showings will be Dec 9 & 10 at 7pm and a matinee on Dec 10 at 2pm. Admission will be \$25 for adults and \$10 for children under 10yrs old. The event is estimating 100 people to attend.

Before the opening of the show on Dec 9, the event will be using the Town Hall over several days for rehearsals and stage set up. This will begin Dec 5 from 5-9:30pm and then from Dec 7 – Dec 10.

At the writing of this memo, we have not had a department head meeting with the event coordinators, which is scheduled for the week of Nov 7. However, we do not anticipate any issues with this event. We will share more information at the Nov 10 meeting.