



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - MEMO SUMMARY**

<b>DATE:</b> November 10, 2022	<b>ITEM NO.</b>	<b>SUBJECT:</b> SPECIAL EVENT APPLICATION –
<b>Presented by:</b> Deputy Clerk Julia Stambaugh		LOVE to Party Valentines Dinner & Dance

**Recommended Action**

To approve the event to take place at the Town Hall as presented and endorsed by Staff.

**Background**

The 1<sup>st</sup> Annual “LOVE to Party” Valentines Dinner and Dance will take place on Saturday, Feb 11, 2023, from 5pm – 10pm. The event will be selling tickets for both the dinner and the dance. However, for those to would rather dance than dine, they can purchase a ticket for the dancing portion only. Ticket pricing is TBD. The event coordinators are estimating 100 people, with a maximum of 80 dinner tickets to be sold. Also, any funds raised after expenses will be donated to Awake The Lake, who will be hosting the event. More details will be available as the event gets closer to the date.

The department heads do not see any issues with this event. Liquor will be served, and the permit application is in the process on being filed. There will be amplified music. However, they do not anticipate that it will cause any problems for the surrounding neighborhood. In the event of an emergency, they are to call 9-1-1 for the quickest possible response. In the event of snow, the Roads Dept. will be asked to plow the roads and parking areas, if possible.

\*\*Note: The event is requesting a waiver of the \$100 application fee.