



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: July 27, 2023	ITEM NO.	SUBJECT: Consideration of Water Rate Structure
Presented by: Town Administrator /Clerk		

Background

The Board has participated in ongoing discussions of the water rates and structure with a recommendation considered (distributed on 7/13 and included here). This recommendation includes a rate increase in 2023 for the water base rate, water usage rates and modification to the tier structure as discussed with Chris Brandewie; and in 2024 for taps (5%). It also creates a surcharge for accounts that are Irrigation only and Out of Town (outside town boundary).

The Resolution enclosed supports the rate increases as recommended and subsequently increase annually at 5% for five years. Following Board approval, staff will issue a notice to all users/water accounts this month with an effective date of the September billing to distribute to customers in October.

Mr. Chris Brandewie will forward a draft report to be distributed to Board members and a final report will be presented to the Board under resolution. Completing this report meets the goals of the Community Master Plan, specifically Community Goals ED-5: Finance, Guiding Objective ED-5.2, “Develop and update a five-year Capital Improvements Plan (CIP) to address needed improvements of community-provided infrastructure and facilities.” This is a first step for the water enterprise fund.

Action

Consider the resolution, determine any amendment to the rates and structure, and approve the resolution to increase fees effective in September to water accounts.