



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: December 12, 2024	ITEM NO.	SUBJECT: Eligibility for Annexation for Petition Submitted by Maria Larsen
Presented by: Town Administrator Dawn Collins		

Background

The Town received six petitions for annexation with accompanying annexation maps. The matter was set for a public hearing to determine whether the lands the applicant has requested be annexed to the Town are eligible for annexation under the relevant Colorado annexation statutes.

In connection with the six sequential petitions for annexation and accompanying annexation maps, staff reviewed the petitions, maps, and the Project Statement filed on behalf of the applicant. Town staff reviewed the maps for 1/6 contiguity. The applicant included distances for each annexation parcel to illustrate compliance with the C.R.S. contiguity requirements. The distances presented in the applicant's documents meet the one-sixth contiguity requirements. The other elements identified in the applicant's Project Statement reflect the criteria set forth in the Town attorney's memo to the Board dated December 6, 2024, which discusses each of the criteria the applicant must satisfy in order for the property they seek to annex to be deemed "eligible" for annexation. For the reasons set forth in the applicant's Project Statement related to each of those criteria, it is staff's conclusion that the required criteria have been satisfied.

Enclosed is the following material supporting the eligibility of the annexation –

- Petitions and six maps for annexation
- December 6, 2024 Attorney memo regarding the eligibility hearing
- Project Statement provided by applicant
- Annexation Impact Report prepared by Vertex

Recommended Action

Staff recommends the Board approve the resolution finding the property eligible for annexation.