



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: December 12, 2024	ITEM NO.	SUBJECT: Resolution to Award Design of Spruce Mountain Rd improvement
Presented by: Town Administrator Dawn Collins		

Background

The Spruce Mountain Road improvement project has been on the list of transportation projects with PPACG (TIP) for several years. It was approved by the PPACG board for design and construction funding, beginning mid-year 2024 through 2026. The funds allocated for design are: \$246,782 (STP \$204,311; local match \$42,471)

An RFQ was issued for the design work and four proposals were received from Mead & Hunt, Bohannon Huston, JR Engineering, and GMS, Inc. Town staff and one consultant reviewed the proposals based on the following criteria - company and personnel qualifications; recent experience with similar projects, and approach to the scope of work. JR Engineering had the highest score primarily due to experience with similar projects. Fees were subsequently reviewed with JR Engineering and the proposal of \$244,280 is within the design funding. The proposal was further reviewed by CDOT for acceptance and award. Enclosed is the resolution and proposal for JR Engineering.

Recommended Action

Staff recommends approval of the resolution to award and authorize a contract with JR Engineering for the design work.