



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: December 12, 2024	ITEM NO.	SUBJECT: Notice of Vacant Seats to Appoint Officials
Presented by: Town Administrator Dawn Collins		

Background

The start of each year, new appointments to Commissions/Boards are made by the Board of Trustees. The following are seats that are either a full term of two years or fill a remaining term, open for applications –

Planning Commission has three vacant seats to fill

Parks and Trails Commission has two vacant seats and one alternate seat to fill

If you know an individual who has been a resident for more than one year and has interest to serve the community, please encourage them to apply for appointment before the extended deadline of Thu., December 21st. Staff or Commission Chairs are happy to speak with interested applicants.

The applicants will meet with the respective Commission members and recommendations considered by the Board of Trustees in January for respective appointments.