



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: February 13, 2025	ITEM NO.	SUBJECT: Resolution to Approve Citizen Appointment to Planning Commission
Presented by: Town Administrator Dawn Collins		

Background

The Planning Commission had three vacant seats at the end of December. At the first opportunity the remaining four members could meet, Monday, 2/3, applicants were reviewed to fill the vacant seats. Two applicants appeared and two recommendations were made for Board consideration to appoint members to the Commission – Mr. Herb Tomitsch and Mr. Matt Stephen.

An additional three applicants will attend the regular 2/19 meeting for review. Subsequent to the meeting, long time Commission member Mark Bruce submitted his resignation; thus, opening a second vacancy for the next round.

Recommended Action

Approve the two appointments as recommended to the Planning Commission.