



Board of Trustees Summary Sheet

	Nov-Dec 2023																																			
Title	Administration																																			
Date	12/14/2023																																			
Contact	Admin personnel																																			
Kiosk Revenue	<p>November Collections for the Kiosk / Transactions: 507</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">\$ 2,687.10</td> <td style="width: 45%;">Gross Collections (507 Transactions)</td> <td style="width: 40%;"></td> </tr> <tr> <td>\$ 152.10</td> <td>Fees</td> <td></td> </tr> <tr> <td>\$ 70.00</td> <td>Monthly T2 Svc charge</td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">\$ 2,909.20</td> <td>Net Collections - November</td> <td></td> </tr> </table> <p>Collections 2023 YTD / YTD Transactions: 8,615</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">\$ 45,659.50</td> <td style="width: 45%;">Gross Collections</td> <td style="width: 40%;"></td> </tr> <tr> <td>\$ (2,236.30)</td> <td>Fees</td> <td></td> </tr> <tr> <td>\$ (1,130.00)</td> <td>Supplies (Kiosk Paper)</td> <td></td> </tr> <tr> <td>\$ (900.00)</td> <td>Annual Maintenance Contract</td> <td></td> </tr> <tr> <td>\$ (674.00)</td> <td>Monthly T2 Svc charge</td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">\$ 40,719.20</td> <td>Net Collections</td> <td></td> </tr> <tr> <td>\$ (4,940.30)</td> <td>Total Fees and Maintenance</td> <td style="text-align: right;">12%</td> </tr> </table>			\$ 2,687.10	Gross Collections (507 Transactions)		\$ 152.10	Fees		\$ 70.00	Monthly T2 Svc charge		\$ 2,909.20	Net Collections - November		\$ 45,659.50	Gross Collections		\$ (2,236.30)	Fees		\$ (1,130.00)	Supplies (Kiosk Paper)		\$ (900.00)	Annual Maintenance Contract		\$ (674.00)	Monthly T2 Svc charge		\$ 40,719.20	Net Collections		\$ (4,940.30)	Total Fees and Maintenance	12%
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Land Use permits issued	<p>October 2023</p> <p>Type: Single Family; Qty: 0 Other; Qty: 5 Total water taps issued: 1038</p>																																			

Business Licenses

BUSINESS LICENSE STATUS CHANGES BY BUSINESS TYPE	2023	2023
	Nov	Nov
Business Type	STR	other
New Licenses	1	4
Licenses Renewed	0	7
Licenses Expired	0	0
Businesses Closed	0	0
CURRENT BUSINESS LICENSES BY BUSINESS TYPE (New + Renewed)		
	44	139
TOTAL CURRENT BUSINESS LICENSES (New + Renewed)		183

SCHEDULED TO RENEW IN JANUARY

BUSINESS NAME
Advanced Recovery Systems, LLC dba Recovery Village at Palmer Lake, LLC
Austin Hardwoods of Denver
Big Foot Drywall, LLC dba Big Foot Drywall & Paint
Black Hills Colorado Gas, Inc.
Cinnamonster Franchise Group, Inc. dba Cinnamonster
Custom Design Builders, Inc.
Designio, Inc. dba iWell
Dynamic Air Systems
Foundation Professionals of Co.
Palmer Lake Economic Development Group
Sandoval Custom Creations, Inc.
SEG Security LLC dba Liberty Home Products
T. Carson and Company
Tavatek, LLC
Techno Metal Post Pikes Peak Region, LLC
Think & Tinker, Ltd.

Water Billing

Year	Month	# of Water Accounts	# of Gallons Sold	# of Shutoffs
2022	Jan-Dec	1015	41,405,900	11
2023	Jan	1010	3,181,700	0
	Feb	1010	3,221,100	0

	Mar	1011	2,909,900	0
	Apr	1014	3,211,200	0
	May	1014	3,499,400	0
	Jun	1014	3,657,400	5
	Jul	1017	4,428,800	0
	Aug	1018	5,105,400	0
	Sept	1018	4,896,950	0
	Oct	1018	4,087,400	2
	Nov	1018	3,457,400	0
	YTD		41,656,650	7

Grant Activity Updates	Dept	Grantor - Grant/Award Name	Grant Purpose	Grant Amount	Match/ Cost Sharing	STATUS/NEXT STEPS
	Fire	Leary Firefighters Foundation	electric saws for engine, thermal imaging camera	\$17,500	0	Denied.
	Parks	GOCO - Conservation Service Corps	Mile High Youth Corp activity (build trails)	\$34,400	\$34,225	Awarded (labor, 4 weeks). Work to be planned and completed in 2024.
	Roads	CDOT - Spruce Mtn Rd Improvements	widen and repave road	\$1,241,847	\$258,149	IGA to be considered by Board, Dec 2023 mtg. Design work in 2024 (\$247k).
	Roads	PPACG - (MMOF)	design main street connectivity, public safety	\$150,000	waived	Cost of design to be authorized by Board, Dec 2023 mtg.

Staff Activity Staff updates: KellyBooks LLC is slowly transitioning to accounting services with Accounting Clerk Julie Cole onboard and learning in-house functions. One part time firefighter is resigning end of the month and an internal applicant, volunteer, has accepted the open position.