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TOWN OFFICE USE ONLY

Date Received: 5/16/25 By: MAC
Payment #: _____ Fee: \$ _____
☐ Approved By: _____
☐ Denied Date: _____

TOWN OF PALMER LAKE SIGN PERMIT APPLICATION

The following application is pursuant to Municipal Code Chapter 14.50 and must be completed for all types of signage in the Town of Palmer Lake. The application fee is \$100.00, which includes a nonrefundable \$15.00 fee for application processing, regardless of approval, denial, or applicant withdrawal.

The following documents must be submitted for this application to be considered:

- ☒ Completed Sign Permit Application
- ☐ Applicable fees
- ☒ Sketch of sign, including colors, dimensions, wording, and specific location of sign

This application and all required associated documents shall be submitted to the Town of Palmer Lake prior to scheduling before the Planning Commission. The Planning Commission meets monthly on the third Wednesday. Submission of application does not guarantee approval.

Note: A minimum of 10 days is required to process this application.

APPLICANT/BUSINESS OWNER INFORMATION

Business Name/Owner: Whistle Post / JDoug Higgins

Phone: (719) 331-9335 Email: dsh@timbernorth.com

Street Address: 400 County Line Road City: Monument State: CO Zip: 80132

Legal Address: Lot(s): _____ Block: _____ Subdivision: _____

Mailing Address (if different than physical location): _____

City: _____ State: _____ Zip: _____

Applicant Name (if other than owner): Pinnacle Signs & Graphics

Phone: 719-597-0601 Email: office@pinnaclesignsinc.com

Street Address: 2275 Waynoka Rd. Suite L City: Colorado Spring State: CO Zip: 80915

SIGN & FEE INFORMATION

The fee for this application is \$100.00. If requesting more than one sign, a separate application must be completed for each sign.

A sketch of the intended sign, including colors, dimensions, and location of the building or structure to which the sign will be attached, must be included with this application.

TYPE OF SIGN (check all that apply):

- | | | |
|---------------------------------------|--|--|
| ☐ Double-Faced | ☐ Free-Standing | ☐ Multi-Faced |
| ☐ Projecting | ☐ Single-Faced | ☒ Wall-Mounted |

SIGN CATEGORY (check all that apply):

- | | | |
|--|--|---|
| ☒ Business | ☐ Comprehensive Sign Plan | ☐ Directory Sign |
| ☐ Marquee | ☐ Master Plan | ☐ PUD Sign |
| ☐ Temporary Sign | ☐ Other: _____ | |

Sign Wording: "Whistle Post Building 1" & "Whistle Post Building 2"

Specific Location of Sign: East side of building facades, 22.5' off of ground level, centered on building

Dimensions of Sign: L 234" x W 0.5" x H 58" Dimensions of Sign Structure: L 234 x W 0.5 x H 58"

Colors: White Materials: Acrylic

Will sign be illuminated? ☐ Yes ☒ No

If yes, describe: _____

How will the sign be mounted/affixed? Stud mounted to wall surface

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS.

Michael Cost

Michael B Cost

5/15/2025

Signature

Printed Name

Date

TOWN OFFICE USE ONLY

Scheduled PC meeting date: 5/21/25