



## **PARKS AND TRAILS COMMISSION**

**Tuesday, September 23, 2025 at 5:30 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### **MINUTES**

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#### **Call to Order**

Chair Reid Wiecks called the meeting to order at 5:31 pm.

#### **Roll Call**

John Tool, Reid Wiecks, Mike Pietsch, Lauren Penner, Kevin Magner and Jennifer Nilson were present.

#### **Pledge**

#### **Approval of Minutes**

Minutes from August 26, 2025, Meeting

Minutes were pushed to be reviewed at the next meeting on 10/14/2025

#### **Petty Cash Report**

Commissioner Pietsch provided an update on the current petty cash balance with a total of \$155.

#### **Public Works Supervisor Report**

The Public Works Supervisor provided a memo of ongoing and completed projects. An updated report will be included in each meeting packet to track deadlines and project status

#### **Business Items**

1. Report of Volunteer Hours
  - a. Report was reviewed by commission. Total volunteer hours for the month of August was 61.50 hours.
2. Kiosk Revenue
  - a. Kiosk Revenue report was reviewed by commission. A question from the commission to the Public Works Supervisor on why the numbers were down year over year was posed. The response from the Public Works Supervisor was that an issue with one of the kiosks has been resolved.

**3. Report/Consider Items for Project List**

- a. The Commissioners reviewed the project list, removed projects completed and notably added the following projects.
  - i. Relocation of information kiosk from the upper parking lot by the west entrance to the pedestrian bridge in Centennial Park to the restrooms.
- b. Motion to edit projects list as discussed made by (Wiecks, Tool) 6-0 in favor. Motion passed.

**4. Discussion on Civic Rec Online Scheduler and how to proceed with Special Events Utilizing the Pickle Ball Courts**

- a. Commission requested staff to come back with a recommendation on how to proceed for future events. The issue concerned reserving courts at undesirable times, ie. Special events or camps.

**5. Review of parks amenities purchase items for 2025-2026**

- a. Discussed the list of purchase items. Item 10, a chain-link fence, was continued until the next workshop. A motion was made to approve purchase items on the list (Nilson, Tool) 6-0 in favor. Motion passed.

**Trails and Bridges****6. Discussion of and possible recommendation to BoT on the designation of Creekside Trail as a Park**

- a. Motion to draft a recommendation to go to the BoT for a potential Creekside Trail Park on the south side of the creek from the existing trailhead at the reservoir trailheads to the Beaver ponds. (Magner, Tool) 6-0 in favor. Motion passed.
- b. Commissioner Magner to draft a letter outlining the reasons, Commissioner Wiecks to work on a map of the potential park.

**7. Creek Week Update**

- a. Discussed Creek Week, supplies and materials needed, where to meet, and a plan of action for improvements.

**8. Discussion of Kent to Prairie Trail easement notifications**

- a. Commission requested input from town staff on how to handle notifications to adjacent property owners.

**9. Update on MHYC N. Monument Creek clean-out**

- a. Update provided by Commissioner Tool on the current progress made by MHYC.

**Centennial Park****10. Update on Broomball Tournament Dates: Hockey Classic dates 01/10/2026-01/11/2026 and backup being 01/17/2026-01/18/2026**

- a. Discussion on this matter was continued until next meeting so Commissioners could review their schedules.

11. Discussion of PPPBA donation and storage
  - a. Discussed current inventory of items in storage and the items donated by PPPBA.
12. Discussion of multi-use field and GOCO grant update
  - a. Update provided by Commissioner Nilson that getting the GOCO grant was unlikely until an agreement with Palmer Divide is reached. Commissioner Nilson also shared that she was told by a GOCO rep that they also would most likely not fund a single use field.
13. Discussion of Pickle Ball Camp summary
  - a. Report of Pickle Ball Camp provided by Commissioner Tool, where special thanks was given to Mark Price.
14. Update on west side bathroom fixtures replacement
  - a. Update provided by Public Work Supervisor stated that the bulk toilet paper dispensers have been installed, with the baby changing stations to follow.

**Glen Park**

15. Discussion of and possible recommendation on the care and health of the apple trees
  - a. Discussed the current state of the apple trees and recommended actions to cure them of blight. Further discussion was continued until more details such as pricing, treatment schedule and probability of success could be discussed in workshop.
16. Update on Pickle Ball/Tennis court flooding
  - a. Update provided by Commissioner Tool about the condition of the court after the rain on 09/22/2025.
17. Discussion of and possible recommendation on the resurfacing of the tennis court
  - a. Discussion of this item was tabled until the next workshop.
18. Discussion of the Fire Department tree removal
  - a. Report given by Fire Chief on the current status of fire mitigation efforts in the town and in the town parks.

**E-Rock**

19. Discussion of and possible recommendation on Beavers in the wildlife area and floodplain
  - a. Discussion of this tabled until Parks and Trails Commission is given authority over this area.
20. Discussion of and possible recommendation on the mowing of the lower ex-cabin area
  - a. Discussion of this tabled until Parks and Trails Commission is given authority over this area.

**Public Comment** - *This time is reserved for the public to speak to items not on the agenda.*

- Comment by Kurt Ehrhardt: Wanted to start a discussion with Parks and Trails Commission on possible donation of land for the creation of a town park. Mr. Ehrhardt handed out his

business cards and encouraged PLP&T Commissioners to call and set up a meeting time to view the property near Westward Lane.

**Report of Other Meetings**

- None Given

**Next Meeting and Future Items 10/14 (Meeting) 10/28 (Workshop)**

**Adjourn**

- Adjourned at 7:46 pm.

*Minutes by: Grant Massey, Deputy Town Clerk*