



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - AGENDA MEMO**

<b>DATE:</b> April 14, 2022	<b>ITEM NO.</b>	<b>SUBJECT:</b>
<b>Presented by:</b> Town Administrator /Clerk		Resolution to Appoint members to Adhoc Grants Committee

**Background**

As previously requested by Administration, Town staff is seeking assistance to research, write and administer grant funding where applicable for department needs. As we are all aware, there is much funding to be had, however, proper planning is required, including budgeted matching funds by the Town.

The purpose of the committee is to assist staff by utilizing strengths to research, write or administer grants. The committee will establish a regular monthly meeting time and intends generally to meet via zoom. Meeting details will be posted in compliance with open meeting law, and meetings will function as a workshop.

Staff held a preliminary meeting with individuals and the enclosed resolution depicts the willing members for a one year appointment.